CITY COUNCIL

Sunbury PA 17801

May 12, 2025

6:15 p.m.

**There was an Executive Meeting held prior to tonight’s meeting to discuss possible litigation.**

A regular scheduled meeting of the Council of the City of Sunbury was called to order with the Honorable Mayor Brosious, presiding. There was a quorum with the following in attendance:

John Barnhart III, Director of Public Safety

James R. Eister, Director of Parks & Recreation

Lisa Martina, Director of Public Works

Nathan Savidge, Director of Finance

Other City Officials in attendance:

Attorney Joel Wiest, City Solicitor

Jeffrey Wojciechowski, City Clerk

Derrick Backer, City Administrator

Travis Bremigen, Police Chief

Cheryl Delsite, Code Supervisor

Visitors Present: 35

**PUBLIC COMMENT ON AGENDA ITEMS**

Sandra Heim said that they have 150 signatures on their online petition regarding the Climate Action Plan. It is a good program, and it is proactive. No one is going to tell the city what to do. Hopefully the committee will come up with a plan for council to review.

**APPROVAL OF MINUTES AND REPORTS: Minutes of April 14th & 28th of 2025 and Reports of the Fire Dept., Police Dept., Treasurer, Controller, Code Office, Health Dept., Parks and Rec., and Planning Commission.**

Mayor Brosious made a motion to approve the above minutes and reports. Councilwoman Martina seconded the motion; all were in favor.

**Building Safety Month Proclamation**

Mayor Brosious read the Building Safety Month Proclamation.

**EMS Week Proclamation**

Mayor Brosious read the EMS Week Proclamation.

**UPDATES**

**Code Office Update/ Report**

Councilman Barnhart stated that they are not out to punish everybody. They work with the public hand in hand. We just want to make the city safe. Cheryl Delsite gave an update and went over the reports in the code office.

**Police Dept. April Report**

Chief Bremigen went over the Police Department reports for the month of April and gave a brief update.

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**Police Dept. $250,000.00 Grant**

Chief Bremigen and Mr. Backer met with Shikellamy Superintendent Jason Bendel, and they have agreed to partner with the City of Sunbury Police Department for the grant. Mr. Backer will take on the grant by applying for the grant. Chief Bremigen would like to install cameras at every bus stop. There are approximately 20 bus stops in the city where we are looking to put the cameras with license plate readers. They would also assist the city with having these cameras in these areas to help with crime in the city.

**Police Dept. Dedicated Hotline**

Chief Bremigen, with the help of the city clerk, set up a dedicated hotline for city complaints. The line will be set up in the Police Department where it will blink red. The use will be for anonymous complaints but would accept any type of drug information as well as. It’s dedicated to drug intel and major crime. He would like council to consider putting it up on the billboards coming in and out of the city.

**Police Dept. Crime Watch**

Chief Bremigen said that they are looking to start up the Crime Watch Program again. This is going to be more strict than how it was run in the past. They will hold a meeting at the police department on May 28th at 5:00p.m. for those interested in joining. He will be reaching out to the state police to have crime watch classes held in the evenings.

**Police Dept. Citizen Feedback Form**

The police department generated a form that gives us some type of feedback on the police department. It is a fact-finding form that will let the department know what the citizens would like to see more of. They will be coming house to house over the next two to three weeks with these forms. Chief Bremigen invited council to join them. Forms will be available on the city’s website. Chief Bremigen has also started foot patrols.

**Police Dept. Exterior Property Camera Registration**

Chief Bremigen would like to begin a form online where people can register their property cameras. They are not asking for any type of access they just want to know where people have their cameras to help with crime activities. Should they have it on file and something happens in your area they can ask if you could supply the footage. It is not mandatory, but it would be helpful to the police department.

**OLD BUSINESS**

**Sale of F-150, Permission to Purchase New Vehicle**

Chief Bremigen reached out to the Chief of Mainville because they recently had an accident with one of their vehicles and they are a very small department with one additional vehicle. They purchased the F-150 for $55,000.00. They would like to come down and this week with a check for the $55,000.00 and take the truck with them. They also purchased an LPR for $4,000.00 which they will write a separate check for. There is another buyer for the 2nd LPR and the money for those will go towards the Axon Project. The money from the truck will go toward purchasing another vehicle. Mayor Brosious made the motion to approve the sale of the F-150 for $55,000.00 and those funds go into purchasing a new vehicle and the sale of the LRP System for $4,000.00 that will go towards the Axon Project. Councilman Eister seconded the motion; all were in favor.

**NEW BUSINESS**

**Add Ted Strausser to H.A.R.B.**

Councilman Barnhart made the motion to add architect, Ted Strausser to the Historical Architectural Review Board (H.A.R.B.) Mayor Brosious seconded the motion all were in favor.

**InnoTek Contract**

Attorney Joel Wiest reviewed the InnoTek contract. Attorney Wiest asked InnoTek representative, Samanthan, about the on-site visits that are billed as extra costs and how that was defined. She answered that it’s only billed if the need for an engineer onsite is outside of the covered equipment or users. Anything that is covered under contract that they are not able to fix remotely, they will automatically deploy someone for no extra cost. Attorney Wiest asked what is covered equipment. She answered: any PC’s, servers, network switches, routers, access points, anything that is covered on your network. At no point is any of the hardware owned by InnoTek. They do the purchasing on behalf of the city and install it on the city’s behalf. Attorney Wiest asked if she could explain what it means where it says if there is a security incident, InnoTek is not obligated to help recover therefrom. She stated that if were to go over some type of ransomware attack or something that was stemming from. For instance, the only that that she has ever seen InnoTek not cover something or not help someone recover is if you specifically went against recommendations that InnoTek made and went against best practices and advice and there was an incident stemming from that. Councilman Eister was concerned about third-party costs. Samantha explained that if there is a project that they agree to do for you, we guarantee that those projects are on time and under budget, so if there is some kind of overages, generally InnoTek eats that cost. Mr. Backer asked if the phone system was a separate contract. Samantha said that there will be a phone bill but the support for the phones is covered under the cost. As soon as the contract is signed, the city has immediate access to Michael Britton the VCIO, which is a Virtual Chief Information Officer, who will come in as often as quarterly to help plan out any projects that need to be implemented into the contract. The first payment would start in August but if for whatever reason we are not happy with InnoTek’s service we can cancel the contract by August 1st. Mayor Brosious made a motion to enter the contract with InnoTek. Councilwoman Martina seconded the motion; all were in favor.

**Climate Control Plan**

Mayor Brosious made a motion to carry out the Climate Action Plan. Councilman Eister seconded the motion; all were in favor.

**NNO, Hall of Treats, Trunk or Treat, Halloween Parade Funds: $3,000 Economic Development Fund**

Mayor Brosious asked council if they would be willing to take $3000.00 out of the Economic Development Fund and put it towards the above events. Councilman Eister asked for a financial report of the funds used for each event. Mayor Brosious made a motion to allocate $3,000.00 from Economic Development fund for National Night Out, Hall of Treats, Trunk or Treat and the Halloween Parade. Councilman Barnhart seconded the motion; all were in favor.

**Hepco Change Order #4**

Councilman Eister explained there was a change order for the construction on city hall changing counters in the code office and city clerks’ office. Councilman Eister made a motion to approve Hepco Change Order #4. Mayor Brosious seconded the motion; all were in favor.

**Think Sunbury Sculpture City Funding Allocation**

Sunbury Revitalization has been working on a Think Sunbury sculpture/sign and they are looking to put it at the end of Cameron Park near the flagpole. They are asking the city to allocate $10,000.00 out of Economic Development to go toward the sign. Councilman Eister made a motion to approve the sign and allocate $10,000.00 to go toward the sign. Councilman Savidge seconded the motion; all were in favor.

**SWEEP Notice to Proceed**

Councilman Eister made a motion to approve the SWEEP Notice to Proceed. Mayor Brosious seconded the motion; all were in favor.

**Approval of Abstract/Vouchers of GF $285,304.73, LF $13,551.47, Private Grants $35,229.55, and Payroll $81,126.32**

Councilman Savidge made the motion to approve the above abstracts and vouchers. Councilman Eister seconded the motion; all were in favor.

**DISCUSSION**

**Fire Department Support During an Emergency (Ready Response)**

After the storm that came through on Tuesday night, Councilman Barnhart had spoken with Victoria Rosancrans about having a truck and popup tent with supplies for those who are displaced. Fire Chief, Jay Long called the rehab unit in Danville, and they were there in 30 minutes. It was brought up about a year ago to set up a rehab unit but was never followed through. He thinks it’s a good thing to have. Danville does a very good job; they were set up at the Rescues Hose Company during the incident. On Wednesday night at 6:00pm, there is an After-Action Review at the 911 Center. He urges all council members and department heads to attend the meeting. Chief Travis Bremigen mentioned that we can use the Event Trailer that is up at the rink. There was further discussion on the matter.

**Storm**

Councilman Eister said that the bill from Mike Egan needs to be split up because some of the trees damaged belong to the city. Mr. Backer is waiting for a breakdown from the contractor.

**ANNOUNCEMENTS**

- Ink in the Rink II is this Friday, May 16th starting at 12pm and runs through Sunday May 18th

- May 26th Council Meeting Cancelled for Memorial Day, Will have meeting with council over the phone to vote on Abstracts and Vouchers on Friday, May 23rd at 11am

- American Legion Memorial Day Parade and Ceremony on May 26th at 10am. Parade route will start on Raspberry Ave to S. 10th St, to Market, to S 4th and end at the Sunbury Cemetery where the Ceremony will take place.

- Crime Watch Meeting, May 28th, at 5pm at the Police Station

- 100 TV Recycling Event May 31st from 8am to 10am City Ice Rink Parking Lot, Registration is a Must, call (570)286-7820 ext. 502/503 - $1 per pound.

- CareerLink hosting Spring Job Fair in Cameron Park on June 5th from 12pm to 3pm

- Degenstein Library hosting Animal Rescue Fair in Central Park on June 7th from 10am to 12pm

- Next Council meeting will be held on June 9th at 6:15pm

- Degenstein Library hosting a Talent Show in Central Park on June 13th from 5pm to 7pm

- Chris Reis State Farm hosting Market Street Mixer in Cameron Park on June 21st starting at 5pm

-Jeff Wojciechowski wanted to let everyone know that the Penn Cemetery Project is complete. The website is sunburycemetery.com.

**Next City Council Meeting will be held at City Hall on May 26th at 6:15p.m.**

**PUBLIC COMMENT**

Jim Brumbach Masser and N 9th Street the dead-end street that runs into his garage. He can no longer maintain the grass. After the storm came through, he picked up all the limbs and branches and paid for a contractor to cut down some trees. He’s been asking about purchasing the property for over a year. Attorney Wiest has done some research, and he believes that the city can dedicate that property to Mr. Brumbach. Mr. Brumbach is also concerned with motorized bicycles. They are weaving in and out of traffic and going over the speed limit. It’s getting to the point where they are illegal. They don’t stop at red lights and stop signs. Mr. Brumbach also asked if food trucks need to be registered in the city. Mayor Brosious and Councilman Barnhart explained that they must be registered in order to operate in the city.

Sandy Field wanted to thank council for voting on the Climate Action Plan. She explained that emergency preparedness is also a topic in regard to the Climate Action Plan. She asked who the contact will be for the Climate Action Plan. Mayor Brosious stated that it will be Mr. Backer.

Ellie Fogarty stated that an awful lot of money was spent to fix up Cameron Park. The trees and bushes are beautiful, but they are not being maintained the way they should be. When you come down Market Street you can’t see the fountain. She stated the Knock-Out Roses need to be trimmed.

Melissa Rowe from the Degenstein Library announced that the Ribbon Cutting Ceremony for the Story Walk is Wednesday at 4:00pm. They only lost 1 panel due to the storm. She also thanked council for the approval of the Think Sunbury Sculpture. She also mentioned that SRI is also donating $10,000.00 towards the sculpture.

Aimee Buehner stated that SRI is a core group for the Blueprint Community Downtown Sunbury team where we have initiated some of the grant money for the Think Sunbury Sculpture. They are on their 1-year anniversary of the Downtown Sunbury Team. They’ve got multi grants to do their outdoor engagement activities and initiate other events and activities downtown. They want everyone’s input on things they can do for our community.

Randi Buehner asked if the $250,000.00 Police Grant is only for cameras. Chief Bremigen explained that it is for the School District. She also asked if there is a designated person who is authorized to spend the $3,000.00 Economic Development Funds that is going towards those events. Mayor Brosious explained that since they are police sponsored events, any type of expenditure will go through the Chief or himself and Rene, will be the bookkeeper. She then thanked everyone for coming together to help clean up after the storm.

Joe Bartello announced on Saturday, June 7th, the Downtown Sunbury Sandwich Stroll will take place from 11am-2pm. Tickets are for sale online for $10.00 per person. He asked if the Summer Kickoff was also on the 7th because it was not under the announcements.

There being no further business, the meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Robyn Garinger

Administrative Assistant