CITY COUNCIL

Sunbury PA 17801

April 14, 2025

6:15 p.m.

**There was an Executive Meeting held prior to tonight’s meeting to discuss personnel.**

A regular scheduled meeting of the Council of the City of Sunbury was called to order with the Honorable Mayor Brosious, presiding. There was a quorum with the following in attendance:

John Barnhart III, Director of Public Safety

James R. Eister, Director of Parks & Recreation

Lisa Martina, Director of Public Works

Nathan Savidge, Director of Finance

Other City Officials in attendance:

Attorney Joel Wiest, City Solicitor

Robyn Garinger, Administrative Assistant

Derrick Backer, City Administrator

Jerome Alex, City Controller

Travis Bremigen, Police Chief

Cheryl Delsite, Code Supervisor

Mike Thomas, Meck-Tech Engineer

Visitors Present: 23

**Agenda Additions**

Mayor Brosious made a motion to add the following to the agenda: Notice to Proceed for 2025 Paving Project & the Approval of Waivers for 901 S 2nd Street. Councilwoman Martina seconded the motion; all were in favor.

**PUBLIC COMMENT ON AGENDA ITEMS**

N/A

**APPROVAL OF MINUTES AND REPORTS: Minutes of March 10th & 24th of 2025 and Reports of the Fire Dept., Police Dept., Treasurer, Controller, Code Office, Health Dept., Parks and Rec., and Planning Commission.**

Mayor Brosious made a motion to approve the above minutes and reports. Councilman Eister seconded the motion; all were in favor.

**Earth Day Proclamation**

Mayor Brosious read the Earth Day Proclamation.

**OLD BUSINESS**

N/A

**NEW BUSINESS**

**Approval of Waivers for 901 S 2nd Street**

Mike Thomas, Meck-Tech engineer, explained that the Planning Commission reviewed a sketch plan the last two meetings regarding 901 South 2nd Street. The site currently has 3 points of ingress/egress. The first waiver being requested is from SALDO §148-18.A requiring the width of access drives shall be a minimum of 10 feet and a maximum of 35 feet.. The second waiver being requested is from SALDO §148-18.C.1 requiring and access drive may not cross a street right-of-way line, within 40 feet of the right-of-way line of an intersecting street. The third and final waiver being requested is from SALDO §148-21.A requiring the minimum building line, measured from the required right-of-way line, shall be as follows: Right-of-way: 60’ – Minimum Building Line: 30’. Mike Thomas, Mr. Benner and Council discussed the waivers. Mayor Brosious made a motion to grant all three waivers as presented and requested. Councilman Eister seconded the motion. All were in favor except for Councilwoman Martina who voted against.

**Land Development & Storm Water Ordinance Updates**

Mike Thomas explained that the Planning Commission had discussed it and wants to make a recommendation to start having some of the ordinances revised. The first ones they would like to start with are Chapters 143: Stormwater Management and Chapter 148: Subdivision of Land. The ordinances are outdated and in need of an overhaul. Mike Thomas, Derrick Backer, Joel Wiest and Jackie Hart would budget and meet an hour a month but would meet once for about 4 hours. Before each Planning Commission Meeting, they would meet an extra hour with the Planning Commission to go over all material at the same time. The recommended having council vote due to paying Mr. Thomas, Mr. Backer, Attorney Wiest and Mrs. Hart for the extra time to go over the ordinances. The intent is to go over every chapter eventually but starting with Chapters 143 and 148. Mayor Brosious made a motion to approve Attorney Wiest, Mr. Backer, Mr. Thomas, and Mrs. Hart meeting to revise the existing Ordinances, starting with Chapters 143 and 148. Councilwoman Martina seconded the motion; all were in favor.

**HOME Program Grant Extension**

Mr. Backer explained that we need an extension to our HOME Program Grant contract to the end of June which came from SEDA-Cog. Mayor Brosious made a motion to approve the HOME Program Grant extension. Councilwoman Martina seconded the motion; all were in favor.

**Sign 2025 Paving Contract & Notice to proceed**

Councilwoman Martina made a motion to approve the 2025 Paving Contract to Riteway Sealing and Paving, Inc. and the Notice to Proceed. Mayor Brosious seconded the motion; all were in favor.

**Selsyn Electric City Hall Renovation Change Order**

Mr. Backer explained that we need to approve an electrical change order from Selsyn Electric to mount new panels down in the basement. Councilman Eister elaborated stating that we are taking all the electrical and communication systems down to one location. Mayor Brosious made a motion to approve the Selsyn Electric Change Order. Councilman Eister seconded the motion; all were in favor.

**HEPCO City Hall Renovation Change Orders 2 & 3**

Mr. Backer went over the two Change Orders from HEPCO. The first change order is to have paint and glass for the vestibules and the second is to create a new partition in the code office to create a new office across from where the vault is. Mayor Brosious made a motion to approve HEPCO Change Orders 2 & 3. Councilman Barnhart seconded the motion; all were in favor.

**Amend Property Maintenance Ordinance 130-1 Adoption of Standards 1st Reading – International Property Maintenance Code 2021 Edition Followed**

Councilman Barnhart made a motion to amend the Property Maintenance Ordinance 130-1 Adoptions of Standards 1st reading for the Internation Property Maintenance Code 2021 Edition. Mayor Brosious seconded the motion; all were in favor.

**Resolution #2025-013 – Outside Sidewalk Seating**

Councilman Barnhart made a motion to approve Resolution #2025-013 for Outside Sidewalk Seating. Mayor Brosious seconded the motion; all were in favor.

**Sunbury Police Obsolete Ammunition Sale**

Chief Bremigen explained that they are replacing the shot guns with less-legal beanbag rounds and pepper balls. There is a total of $789.30 in ammunition left. If we sell it, we will sell it to law enforcement. The money would go back into the ammunition line item. Mayor Brosious made a motion to approve the sale of the ammunition and for the funds to be put back into the ammunition line item. Councilman Eister seconded the motion; all were in favor.

**Permission to Apply for Grants**

Chief Bremigen went over several grants that are open that he would like to apply for.

The grants include:

-COPS Hiring Program 125K/Officer 3 Year Period

-COPS Safer Outcomes: De-Escalation and Crising Response Training 350K – No Match

-COPS SVPP – School Violence Prevention Program 500K, cameras, panic alarms, radios

-Norfolk Southern 50K Traffic Stops up to 1.5 miles from RR Crossing.

Mayor Brosious made a motion to apply for the following grants: COPS Hiring Program, COPS Safer Outcomes: De-Escalation and Crising Response Training, COPS SVPP, and Norfolk Southern. Councilman Barnhart seconded the motion; all were in favor.

**CSG Bakery Contract**

Councilman Eister made a motion to approve the contract after Attorney Wiest reviews it then have Mayor Brosious sign it. Mayor Brosious seconded the motion; all were in favor.

**Hire Brooklyn Thomas PT 32 hrs/wk Parks and Rec $17/hr effective May 3rd, 2025**

Councilman Eister made a motion to hire Brooklyn Thomas part-time for 32 hours per week in the Parks and Recreation Department at $17.00 and hour effective on May 3, 2025. Mayor Brosious seconded the motion; all were in favor.

**Salary Raise $16/hr Parks and Rec John Mull Probationary Period effective 4/28/25**

Councilman Eister made a motion to in increase John Mull’s salary to $16.00 an hour after his probationary period effective April 28, 2025. Mayor Brosious seconded the motion; all were in favor.

**PennDOT Road Closures**

Councilwoman Martina made a motion to accept the following PennDOT road closures:

* 5.3.25 – SRI Annual Beef and Brew Block Party – Market St. East Bound 2nd to 3rd St
* 7.12.25 – Sunbury Celebration – North 4th St from YMCA to Sherwin Williams
* 10.16.25 – Sunbury Fire Police Halloween Parade – S. 10th to Market, Market to 4th, N 4th to Weis Markets Parking Lot.

Mayor Brosious seconded the motion; all were in favor.

**Approval of Abstract/Vouchers of GF $102,202.87, LF $6,835.10, Private Grants $3,044.00, and Payroll $71,476.17**

Councilman Savidge made the motion to approve the above abstracts and vouchers. Mayor Brosious seconded the motion; all were in favor.

**DISCUSSION**

**Climate Action Plan**

In the work session prior to the council meeting, there was a discussion on the Climate Action Plan going through Penn State University.

**InnoTek**

InnoTek was here during the work session to discuss moving forward with transitioning from Infradapt to InnoTek. They gave a copy of the contract to Attorney Wiest for him to review. We are hoping to vote on it at the next council meeting.

**LATS Bus Stops**

The LATS Bus route started last Monday. There is not a set determined route yet. They did request extending no parking zones at the following locations:

4th & Market by the Old Bank, moving the handicap sign up a stall

Scott Towers on 7th Street removing the first stall closest to the stop sign

The Northumberland County Assistance Office on 2nd Street, removing the stall across the street closest to the railroad tracks.

Councilman Savidge wanted to take a minute and appreciate the new route. At the county level, the commissioners have invested in the Stop Hopper program. If you look at the raw data for this, there are a lot of people who are going to work, grocery shopping, visiting neighboring communities, doctor’s appointments, and it’s huge for veterans. It’s a huge step forward for public transport, which is rare for an area like ours.

We need to discuss with Steve if there needs to be any additional lines painted for crosswalks.

**ANNOUNCEMENTS**

-Cameron Park/Front Street clean up Shikellamy ROTC/City Staff 4/23/25 8am

-E-Cycling Event (Electronics) April 26th 10a-12p, Rink Parking Lot (No Charge, but will be collecting Donations that will go towards Alec’s Angels Foundation)

-Kids Health Fair Sunbury Police Dept – Fire Dept – US Army YMCA 4th St 4/26/25 10a-Noon

-Free Mulch Giveaway May 3rd Celotex lot 7a-12 or until supply is exhausted.

-Squeeze-In 80th Anniversary May 3rd 230-8p

-Chinese Auction Upper August Fire Company, Sunbury Ice Rink May 3, 2025, 9a-2p

-SRI 1st Annual Beef & Brew Block Party, Cameron Park, May 3, 2025 11a-9p

-Fire Police Chinese Auction, Sunbury Eagles, 33 S. 3rd St, May 10, 2025, 11am-4pm

-“Ink in the Rink II”, City Ice Rink, May 16-18

-Brush will be closed this weekend due to the holiday.

-Police Department Easter Egg Hunt 9-12 at Good Will Playground

-Chief Bremigen announced that the first 150 names were released today for warrants. They will release an additional 400 being announced tomorrow. Between April 24th and June 1st there will be a warranty round up.

-Earth Day Celebration, Cameron Park April 19th 10am-2pm

**Next City Council Meeting will be held at City Hall on April 28th at 6:15p.m.**

**PUBLIC COMMENT**

Richard Reitz took Mayor Brosious and Councilman Barnhart around his house on S 10th St. Wants to know why the properties are being ignored. He has complained about 1021 Penn Street. 716 Walnut St, 260 S. 10th St. and 246 Lenker Ave and nothing has been done.

Maddison Mullen wanted to know what was going in where Taco Queen was. Mayor Brosious explained that nothing is determined yet. Tonight, they were voting on waivers so the owner can move forward with what he wants to do.

Rick Shemory gave an update on fire department consolidation. All 6 fire companies have agreed to move ahead with consolidation. The original issue with the Rescue Hose Company being merged with the Sunbury Fire Department, on March 23rd they rescinded their offer by text message. That is the property that the City appropriated $50,000.00 for. There will be a discussion later regarding where the funds will go.

Melissa Rowes invited all to the Story Walk Ribbon Cutting Ceremony at Fort Discovery on North 4th Street on May 14th at 4pm. They are hoping to put on at River Front Park in the future.

There being no further business, the meeting was adjourned at 7:03 p.m.

Respectfully submitted,

Robyn Garinger

Administrative Assistant