CITY COUNCIL

Sunbury PA 17801

April 22, 2024

6:15 p.m.

There was an Executive Session held prior to tonight’s meeting to discuss personnel.

There was a regular scheduled meeting of the Council of the city of Sunbury was called to order with the Honorable Mayor Brosious, presiding. There was a quorum with the following in attendance:

James R. Eister, Director of Parks & Recreation

John Barnhart III, Director of Public Safety

Nathan Savidge, Director of Finance

Lisa Martina, Director of Public Works

Other City officials in attendance:

Jeffrey Wojciechowski, City Clerk

Ronald Rupp, Fire Chief

Jerome Alex, City Controller

Derrick Backer, City Administrator

Michael Rhoads, Public Safety Supervisor

Travis Bremigen, Police Chief

Visitors present: 25

**Public Comment on Agenda Items**

N/A

**River Cleanup Update**

Danielle, chairperson for the Pennsylvania River Cleanup Project, wanted to update everyone on the River Cleanup they did over the weekend. They had 175 volunteers, not including the 5 Star Students. She wanted to thank all the volunteers for helping. In two hours, they collected two and a half tons of debris and one and a half tons of tires and there are still bags that need to be picked up yet.

**Skatepark Update**

Attorney Wiest announced that the guys have been approved for a non-profit organization from Pennsylvania. The guys gave him approval to sign on their behalf to apply for the 501C3.

**Liquor License Update**

Attorney Wiest sent out a letter to the Sergeant in charge of enforcement in Williamsport, who what the one who sent out the letter to the Herb’s at Laughter’s. He responded stating he needed to call Harrisburg. Harrisburg in turn said they needed to call Williamsport. They gave him another phone number to call that he will be following up with this week.

**OLD BUSINESS**

**SWEEP Land Development Approval**

Meck-Tech Engineer, Mike Thomas is looking for two approvals for the Sweep Land Development. Councilman Eister made a motion to waive 143-17B, 148-7 and 148-9 waivers conditional upon Planning Commissions approval in an effort to expedite the process. Mayor Brosious seconded the motion; all were in favor.

Councilman Eister made a motion to approve the plan conditional upon Planning Commissions approval. Mayor Brosious seconded the motion; all were in favor.

**Purchase (2) TV’s for City Hall**

Councilman Eister made a motion to purchase 2 TV’s, one for the Council Chambers and one for the first-floor conference room. Mayor Brosious seconded the motion; all were in favor.

**NEW BUSINESS**

**Accept the resignation of Office Manager Marcus Bethel**

Mayor Brosious made a motion to accept the resignation of Marcus Bethel. Councilman Savidge seconded the motion; all were in favor.

**Hiring Police Department Office Manager**

Mayor Brosious made a motion on a contingency basis, hire an Office manager with the contingency being they’re being accepted at the next meeting, however given the situation we are going to be doing the interviews and potential hiring prior to next meeting. Councilwoman Martina seconded the motion; all were in favor.

**Accept the resignation of Police Officer Dara Kieski**

**Mayor Brosious read Officer Dara Kieski’s resignation letter. Mayor Brosious made a motion to accept the full-time resignation of Officer Dara Kieski. Councilwoman Martina seconded the motion; all were in favor.**

**Hiring of Dara Kieski PT Police Officer**

Mayor Brosious made a motion to hire Dara Kieski as a part-time Police Officer for the Sunbury Police Department. Councilman Savidge seconded the motion; all were in favor.

**Hiring of PT Police Officer Christopher Baker**

Mayor Brosious made a motion to hire Christopher Baker as a part-time Police Officer. Councilman Eister seconded the motion; all were in favor.

**Hiring of PT Police Officer Francis Petrovich**

Mayor Brosious made a motion to hire Francis Petrovich as a part-time Police Officer. Councilman Savidge seconded the motion; all were in favor.

**Police Grants**

Chief Bremigen would like to apply for Cops Grant, it would be to help hire an additional officer. He spoke with Derrick about it.

**Hiring of Jennifer Martina Code Clerk – Part-Time $16.00/hr, 32 hr/week**

Councilman Barnhart made a motion to hire Jennifer Martina as a part-time Code Clerk at $16.00/hr, 32 hr/week. Mayor Brosious seconded the motion; Councilman Eister, Councilman Savidge, Mayor Brosious and Councilman Barnhart were in favor; Councilwoman Martina abstained due to family relation.

**Hiring of Lisa Herb Code Clerk– Part-Time $16.00/hr, 32 hr/week**

Councilman Barnhart made a motion to hire Lisa Herb as a part-time Code Clerk at $16.00/hr, 32 hr/week. Mayor Brosious seconded the motion; all were in favor.

**Extension Request Habitat for Humanity Line Street Project**

Councilman Barnhart made a motion to approve the extension request for Habitat for Humanity Line Street Project. Mayor Brosious seconded the motion; all were in favor.

**Ordinance 2024-001 – Booting & Towing**

Councilman Barnhart made a motion to approve the first reading of Ordinance #2024-001 – Booting & Towing. Mayor Brosious seconded the motion; all were in favor.

**Resolution #2024 – 020 - Add 115 N 12th Street & 241-243 S Awl Street**

Councilman Barnhart made a motion to approve Resolution #2024-020 adding 115 N 12th Street & 241-243 S Awl Street to the Public Nuisance List. Mayor Brosious seconded the motion; all were in favor.

**Resolution #2024-021 – Remove from Public Nuisance List – 240 Ridge Ave**

Councilman Barnhart made a motion to approve Resolution #2024-021 removing 240 Ridge Avenue from the Public Nuisance List. Mayor Brosious seconded the motion; all were in favor.

**Resolution #2024-022 – Update Public Nuisance List**

Councilman Barnhart made a motion to approve Resolution #2024-002 updating the Public Nuisance List. Mayor Brosious seconded the motion; all were in favor.

**Tra Electric Annual Traffic Signal Maintenance Agreement**

Councilwoman Martina made a motion to approve Tra Electrics Annual Traffic Signal Maintenance Agreement. Councilman Eister seconded the motion; all were in favor.

**Approval of Abstract/Vouchers for GF $128,336.13, LF $871.34, Private Grants $17,771.52, and Payroll $63,697.42.**

Councilman Savidge made a motion to approve the above bills. Councilman Eister seconded the motion; all were in favor.

**DISCUSSION**

**Property Managers Regulations, Guidelines, Ordinance, and Rules**

Councilman Barnhart discussed the regulations of Pennsylvania property manager. Mayor Brosious said it would be a good idea for the landlords to supply the proper property manager documentation to the Code Office every year.

**Police Department Strategic Planning**

Mayor Brosious has been talking with Chief Bremigen about budgets and funding for the police department salaries. There was a discussion about where the money would go and where remaining funds would be placed.

**Boat Launch**

Mayor Brosious wanted to know where we are at with the lights by the boat launch. Councilman Eister got an estimate for the lights. They are looking into it. Councilman Eister also addressed the lights up at the skate park.

**ANNOUNCEMENTS**

Accepting letters of Interest for 1 open spot on H.A.R.B. (Historical Architectural Review Board) – Must be a License Contractor

Accepting letters of interest for 7 open spots (5 active & 2 alternates) on the Nuisance Abatement Board of Appeals (1 City Executive, 1 City Councilperson, 1 Police Officer, 2 Business Owners and 2 Sunbury Citizens)

Summer Kickoff will be held on Saturday, June 8th along River Front

Tattoo Convention “Ink in the Rink” will be held June 7th – 9th at the Ice Rink, Contact Chris Bucher at [booking@bodysinkpa.com](mailto:booking@bodysinkpa.com)

Christmas in July – Saturday, July 27th, 2024, from 9:00 a.m. to 4:00 p.m. at Cameron Park

Jeff Wojciechowski gave a brief overview of how the E-Cycling Event went.

**Next City Council Meeting will be held at City Hall on May 13, 2024, at 6:15p.m.**

**PUBLIC COMMENT**

Laurie Johnson asked Councilman Barnhart about the Booting & Towing Ordinance. Councilman Barnhart, Attorney Joel Weist, and Chief Bremigen gave a brief description of what the ordinance is and will entail.

Mary Colyer from the Sunbury Fire Police asked about their parking lot and help with getting grants or donations in the past and have yet to get any assistance. She was upset and embarrassed with the response she received. Councilman Eister spoke with her about different options on repairing it.

Joe Bartello wanted to announce that the Sandwich Stroll will be on June 8th and tickets are available on the SRI website. Right now, they are running an early bird special where you can get 12 tasting coupons for $10.00. Starting May 1st, they will be $10.00 for 10 tastings and tickets must be purchased by May 31st.

There being no further business, the meeting was adjourned at 6:56 p.m.

Respectfully submitted,

Robyn Garinger

Administrative Assistant