



CODE ENFORCEMENT ADMINISTRATION

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MISSION STATEMENT

The mission of the Code Enforcement Division of City of Sunbury Code Administration office is to enforce the codes of the city in order to protect the health, safety, and welfare of the community and, where violations occur, to work with our citizens to achieve compliance through an efficient and fair process.

What Is a Code Enforcement Officer?

A Code Enforcement Officer is a sworn officer employed by a city, or county, or city and county, who possesses specialized training in, and whose primary duties are the prevention, detection, investigation, and enforcement of violations of laws regulating public nuisance, public health, safety, and welfare, public works, business activities and consumer protection, building standards, land-use, or municipal affairs.

What Is Code Enforcement?

Code enforcement is a function local governments perform that citizens consider important for accomplishing community goals, such as protecting property values and the environment.

Traditionally, it has been a process whereby local governments use various techniques to gain compliance with duly-adopted regulations such as land use and zoning ordinances, health and housing codes, sign standards, and uniform building and fire codes.

Code Enforcement Ethics

We all believe that certain values are worthwhile:

- Fairness
- Loyalty
- Compassion
- Trustworthiness
- Responsibility
- Respect

These values transcend nationalities, cultures and religions.

Our Goal is Compliance

- Voluntary Compliance

- Repeat Violators

• D U E P R O C E S S:

- [Inspection/Site Visit

- [Verbal/Written Courtesy Notice

- [Quality of Life Ticket (\$25-\$50)

- ☐ Administrative Citations (\$100-\$1,000)

- [Compliance Order

- [Administrative Orders

- [Criminal or Civil Prosecution

EXAMPLES OF LIFE ENDANGERING VIOLATIONS

- * Habitation of Garages/Sheds**
- * Substandard Housing**
- * Hazardous Electric, Mechanical, Plumbing**
- * Illegal Habitation of RV's / Other Vehicles**
- * Construction Without Permits**
- * Non-Fenced Pools**
- * Inadequate Smoke/Fire Protection**
- * Excessive Trash, Garbage, Rubbish**
- * Excessive Collecting, Accumulating, storing of items indoors that causes life safety issues and a "Fireload"**