

**An Executive session was held prior 10/31/2022 personnel and litigation to a regularly scheduled meeting of the Council of the City of Sunbury was called to order with the Honorable Mayor Brosious, presiding. There was a quorum with the following in Attendance:**

Richard Reichner, Director of Treasury  
John Barnhart, Director of Public Safety  
Lisa Martina, Director of Public Works  
James R. Eister, Director of Parks, Recreation and Public Buildings

Other City officials in attendance:

Jolinn Barner, City Clerk  
Joel Wiest, City Solicitor  
Jerome Alex, City Controller  
Ronald Rupp, Fire Chief  
Jeff Wojciechowski, Public Safety Supervisor

Visitors present: 29

#### **PUBLIC COMMENT/AGENDA ITEMS**

No public comment on Agenda items.

**APPROVAL OF MINUTES AND REPORTS:** Minutes of October 10th and 24<sup>th</sup>, 2022, and Reports of the Fire Dept., Police Dept., Treasurer, Controller, Engineer, Code Office, Health Dept. (quarterly), Public Works, Police Pension Board (quarterly), Redevelopment Authority (bi-monthly), and Planning Commission.

Presentation from Getting Ahead- The Sunbury Facilitator of the program gave the updated report of the Getting Ahead Program, and it was a success.

#### **SWEEP**

##### **Accept donations from:**

Sierra Club North Central Pa: Mayor Brosious made the motion to accept the \$500 donation from Sierra Club North Central Pa. Second Barnhart. Unanimous vote.

Zimmerman Chrysler Dodge Jeep and Ram Truck: Mayor Brosious made the motion to accept the \$500 donation form Zimmerman Chrysler Dodge Jeep and Ram Truck. Second Barnhart. Unanimous vote.

Blaise Alexander Buick GMC Truck: Mayor Brosious made the motion to accept the donations from Blaise alexander Buick GMC Truck. Second Barnhart. Unanimous Vote.

#### **STMP**

Update – Derrick Backer updated us on Recommendations, and that they are moving forward with these.

#### **Unfinished Business**

#### **New Business**

City Project/ City Hall Upgrade- Mayor Brosious made the motion to approve the City project/ City Hall upgrade. Second Councilman Eister. Unanimous vote.

Installation of City banners- Mayor Brosious made the motion to approve the installation of the City banners and the approve the reimbursement payment of \$55/Banner to DPW. Second Councilwoman Martina. Unanimous Vote.

Home Contract C00074062 May 13, 2023, to 2024- Mayor Brosious made the motion to extend the Home Contract C00074062. Second Reichner. Unanimous vote.

2023 Employee Health Benefits- Mayor Brosious made the motion to Add/proceed with the singular 1,000 and 2,000 Option for optimal 5% and 11% savings for the Employees. Second Barnhart. Unanimous vote.

COVID PA H2O Grants (water, sewer, stormwater) Susquehanna Ave.-Councilwoman Martina Made the motion to accept/ Proceed with COVID PA H2O Grants. Second mayor Brosious. Unanimous Vote.

WPA Wall Engineering Proposal- Councilman Eister made the motion to contract for phase two \$12,500 from Flood protection from the municipal authority. Second Mayor Brosious. Unanimous vote.

WPA Engineer Letter- Councilman Eister made the motion to proceeding to write. Second Mayor Brosious. Unanimous vote.

Parks and Recreation Supervisor- Councilman Eister made the motion to change the title to Foreman instead of Parks and recreation Supervisor and adding that position. Second Mayor Brosious. Unanimous vote.

Proposed Annual 2023 budget –Councilman Reichner motioned to accept proposed annual 2023 Budget and announce the 1<sup>st</sup> reading, Budget is Balanced of \$4,549,333.03. Second Mayor Brosious. Unanimous Vote.

Approval of Abstract/Vouchers for Gf \$79,952.66 and LF \$ 428.43 -Councilman Reichner motioned to approve Abstrat/ Vouchers for GF \$79,952.66 and LF \$428.43. Second Barnhart. Unanimous vote.

Maher Duessel Independent Audit services proposal-Councilman Reichner made the motion to Hire Maher Duessel Independent Audit services proposal of the next 3 years. Second mayor Brosious. Unanimous vote.

Acceptance of 2021 Audit Report- Councilman Reichner made the motion to accept the 2021 Audit report. Second Mayor Brosious. Unanimous vote.

2022 CDBG Competitive App Prep Schedule- Mayor Brosious made the motion to accept the 2022 CDBG Competitive App Prep Schedule. Second Councilwoman Martina. Unanimous vote.

SRI Grant Letter Extension/Scope of Work Change- Mayor Brosious made the motion to accept the SRI Grant Letter Extension/Scope of Work Change. Second Councilman Eister.

SRI RACP Paperwork-Mayor Brosious made the motion to accept both documents. Second Barnhart. Unanimous Vote.

## **Discussion**

City Administrator ordinance- Mayor Brosious discussed changing City administrator ordinance Abolishing position a replacing it with Grant writer.

Unused Satellites on Properties- Councilman Eister Barnhart discussed making an Ordinance to go through with removing Unused Satellites.

S. 2<sup>nd</sup> Street COVID Small Water and Sewer-Councilwoman Martina discussed the S. 2<sup>nd</sup> Street Covid Small Water and Sewer.

Catawissa Ave turn back-Councilwoman Martina discussed the Catawissa turnback, Discussing getting the process moving forward.

Surrender to PADOT of 2nd St. from Veterans Memorial Bridge south to City Limits- Councilwoman Martina discussed them taking total control of this project.

Update on DPW cleaning up and managing the sale of city vehicles and equipment Municbid – Councilwoman Martina discussed the following:

A. 2010 SPD Crown Victoria \$1600.00 proceeds to general funds.

B. 2009 Code Explorer \$2600 proceeds to general funds.

C. 1996 DPW Ram T-Tag \$4600, proceeds to general funds.

D. 1996 DPW F250 \$5100, proceeds to liquid fuels. (Might be good to note that the trade in offer came in quite a bit lower so the sale on Municibid brought in a more positive figure towards our revenue)

Picnic Tables city Parks/Riverfront for city- Councilman Eister discussed working on getting the Picnic Tables City Parks/ Riverfront for the city installed.

### **ANNOUNCEMENTS**

Mayor Brosious announced Santa parade is the 25<sup>th</sup> of November.

Mayor Brosious announced City Hall will be closed the 24<sup>th</sup> and 25<sup>th</sup> of November.

Mayor Brosious announced Free parking November 24<sup>th</sup>-December 26<sup>th</sup>.

Councilwoman Martina announced The City Brush Recycle Center will be closed the Saturday after Thanksgiving.

Councilwoman Martina announced Last day for No Parking Ordinance is November 30<sup>th</sup>.

### **Accepting Letters of Interest Following Board and Commission Openings**

Please submit letters of interest to the Mayor's Office, attention City Clerk or email [jbarner@sunburypa.org](mailto:jbarner@sunburypa.org)

### **Request for Bids for 460 Arch Street Property with bids due to the Redevelopment Authority, November 4<sup>th</sup>, 2022**

### **Next City Council Meeting will be held at City Hall on November 28<sup>th</sup>, 2022, 6:15pm**

### **PUBLIC COMMENT – WHEN RECOGNIZED, ANNOUNCE YOUR NAME**

Deb Betz: Came to speak on behalf of Lynda Culver and Senator Gordner. Victoria Rosancrans discussed the shortage on Christmas trees and the sizes she selected for Cameron Park and 1 for Santa. Personal reindeer encounter, receiving threatening letters regarding reindeer in the park, Submitted three letters to the City Solicitor. Warning we could have potentially upset picketers on the corner of market street. Joel Wiest the city Solicitor confirmed we could proceed with the deer in the park.

Steve Welker updated us on not being able to utilize the prisoners through their work program, anybody that is willing to volunteer they would be appreciated.

Jerome Alex Asked about extending the free holiday parking until January 2<sup>nd</sup>, and when City Hall is closed, we need to notify the citizens when we do close early.