

CITY COUNCIL
Sunbury PA 17801
July 11th, 2022
6:15 pm

A regularly scheduled meeting of the Council of the City of Sunbury was called to order with the Honorable Mayor Brosious, presiding. There was a quorum with the following in attendance:

Richard Reichner, Director of Accounts and Finance
John Barnhart, Director of Public Safety
Lisa Martina, Director of Public Works
James R. Eister, Director of Parks, Recreation and Public Buildings

Other City officials in attendance:

Jolinn Barner, City Clerk
Bradley Hare, Chief of Police
Steve Welker, Supervisor of Public Works
Derrick Backer, City Administrator

Visitors present: 11

A moment of silent reflection was held for the victims and families that have been affected by the recent shootings that took place across the country.

Executive Session

There was an executive session held prior to tonight's meeting to discuss real property and personal issues.

Agenda Additions

Mayor Brosious made the motion to add handheld parking meter devices to the agenda for discussion. Second Martina. Unanimous vote.

Adjourn Meeting for CDBG Competitive-CV Competitive phase 2 First Public Hearing

Mayor Brosious adjourned the meeting at 6:16 pm and Jamie Shrawder took the floor and spoke about the CDBG Competitive-CV Competitive phase 2.

Reconvene Public Meeting

Mayor Brosious reconvened the public meeting at 6:22 pm.

Approval of Minutes and Reports

The Minutes of June 13th and 27th, 2022, and Reports of the Fire Dept., Police Dept., Code Office, Health Dept., and Planning Commission. Reports are in the City Clerk's office for review. Minutes will be posted at sunburypa.org – Mayor Brosious made the motion to approve the minutes and reports. Second Barnhart. Unanimous vote.

Public Comment/Agenda Items

Mayor Brosious asked for public comment on agenda items. There were no public comments.

Reagan Street

Update

City Administrator explained that the project is on schedule.

SWEEP

Update

City Administrator explained that the city has received the match for the DCNR grant.

250th Celebration

Update

Ms. Ocker wanted to thank all the committee members who helped to make this celebration possible. Overall Ms. Ocker felt that this event was a great success. Ms. Ocker also wanted to thank all the sponsors who donated towards the event.

DEI Office

Update

Mr. Manresa explained that the DEI is going to be purchasing a banner to help promote the DEI office and the city during events. Mr. Manresa explained what is going to be happening during the upcoming DEI event.

UNFINISHED BUSINESS

NEW BUSINESS

SEDA-COG

FFY 2022 CDBG Project Review and Selection

Councilman Eister made the motion to select Susquehanna Ave phase one for \$261,146 and \$50,000 for admin fees. Second Brosious. Unanimous vote.

2nd Reading to Repeal and Replace Commercial Property Ordinance Chapter 132

Councilman Barnhart made the motion to accept the second reading. Second Brosious. Unanimous vote.

Notice of Award for Paving Project

Councilwoman Martina made the motion to accept the paving project. Second Brosious. Unanimous vote. (See attached)

Acceptance of the CareerLink 2-year Lease Agreement New Terms and Conditions

Councilman Eister made the motion to accept the CareerLink lease. Second Martina. Unanimous vote.

APPROVAL TO PAY INVOICES

Councilman Reichner moved to approve to Pay Invoices/Vouchers General Fund - \$114,790.04 and Liquid Fuels Fund - \$21,770.09. Second Brosious. Unanimous vote.

Discussion

There was discussion regarding the following topics between council and public officials.

- Fireworks Ordinance
 - Chief Hare explained some of things that he thinks council should change regarding the firework ordinance. Some of the things mentioned were shorting the dates and times of when people can shoot fireworks.
- 2nd Business/City Meet and Greet Scheduled for August
 - Mayor Brosious mentioned that sometime in August he plans to have a meet and greet with businesses to help with the marketing of their business. Mayor Brosious mentioned some of the speakers that he has lined up already are Alex Rissinger, and Tom Webb to give information that will be helpful to the businesses in Sunbury.
- DCED Façade Grant
 - Mayor Brosious mentioned that he sent the City Administrator a grant that could possibly help the downtown businesses.
- SRI Chestnut Street Property (Parcel No. 049-01-004-066)
 - Councilman Eister mentioned that SRI would like to give the property back to the City.
- South Front Retaining Wall
 - Steve Welker explained the concerns that PennDot is having on the South Front Retaining Wall, and is hoping that the City and other officials write a letter of support to PennDot.
- Find My iPhone Policy

- Council Eister explained why he thinks each city iPhone should have Find My iPhone enabled. Council and City officials discussed the possible concerns with having Find My iPhone enabled.
- Handheld Parking Meter Devices
 - Chief Hare explained that the current handheld parking meter devices will be running out of service on Dec. 31st and thinks that council should only purchase two instead of three. Council discussed the possible funding options for the handled meters. Council and City Officials also discussed the options that they have regarding parking meters.

Announcements

Mayor Brosious announced:

Accepting letters of interest for 1 position on the civil service board.
 Accepting letters of interest for 1 voting member and 1 Alternate on the Shade Tree Commission.
 please submit letters of interest to the Mayor's Office, attention City Clerk or email
jbarner@sunburypa.org

Pre-Submitted Audience Comment

There were no Pre-Submitted Comments.

In Person

Mayor Brosious asked for public comments.

Meghan Beck: Ms. Beck is here today on behalf of the Susquehanna community college education project. Ms. Beck mentioned that they have talked to the four counties in the area, and have given the county commissioners testimonials from over 50 people. Ms. Beck mentioned that the classroom at Zion Lutheran is ready and would like to invite council to the walk through of the classroom.

The next city council meeting will be held on July 25th, 2022, at 6:15 pm.

There being no further business to discuss the meeting was adjourned at 7:01 p.m.

Respectfully submitted,

Alexander Rissinger,
 Administrative Assistant

NOTICE OF AWARD

Date of Issuance: July 11, 2022

Owner: City of Sunbury

Engineer: CES Engineering, LLC

Project: City of Sunbury 2022 Paving Projects

Contract Name: Paving

Bidder: G&R Charles Excavating, LTD.

Bidder's Address: 4729 S. Susquehanna Trail, Port Trevorton, PA 17864

You are notified that Owner has accepted your Bid dated June 23, 2022 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

The Contract Price of the awarded Contract is **\$238,292.30 for the combination of the base bid and all alternates 1 through 6**. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Three unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **Three** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): **Certificate of Insurance**

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner:

By (*signature*): _____

Name (*printed*): _____

Title: _____

Copy: Engineer

EJCDC® C-510, Notice of Award.

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