

CITY COUNCIL
Sunbury PA 17801
February 28th, 2022
6:15 pm

A regularly scheduled meeting of the Council of the City of Sunbury was called to order with the Honorable Mayor Brosious, presiding. There was a quorum with the following in attendance:

Richard Reichner, Director of Accounts and Finance
John Barnhart, Director of Public Safety
Lisa Martina, Director of Public Works
James R. Eister, Director of Parks, Recreation and Public Buildings

Other City officials in attendance:

Jolinn Barner, City Clerk
Bradley Hare, Chief of Police
Ronald Rupp, Fire Chief
Jerome Alex, City Controller
Joel Wiest, City Solicitor
Jeffrey Wojciechowski, Public Safety Supervisor
Kevin Troup, City Treasure
Jay Long, 1st Assistant Fire Chief
Derrick Backer, City Administrator

Visitors present: 27

A moment of silent reflection was held prior to the beginning of the meeting.

PUBLIC COMMENT/AGENDA ITEMS

Mayor Brosious asked for public comment on agenda items. There were no public comments.

Reagan Street

Update

Change Order #5

Councilman Eister made the motion to approve the change order. Second Brosious. Unanimous vote. (See Attached)

UNFINISHED BUSINESS

NEW BUSINESS

Resolution 2022-10 Additions to Public Nuisance List 1148-1150 Chestnut

Councilman Barnhart made the motion to accept the resolution. Second Reichner. Unanimous vote. (See attached)

Resolution 2022-11 Removal of 202 N. 11th Street from Public Nuisance List

Councilman Barnhart made the motion to accept the resolution. Second Reichner. Unanimous vote. (See attached)

Resolution 2022-12 Removal of 1025 Reagan Street from Public Nuisance List

Councilman Barnhart made the motion to accept the resolution. Second Brosious. Unanimous vote. (See attached).

Resolution 2022-13 Updated Public Nuisance List

Councilman Barnhart made the motion to accept the resolution to update the public nuisance list. Second Brosious. Unanimous vote. (See attached)

Non-Uniform City Employee Handbook

Mayor Brosious made the motion to pass the non-uniform city employee handbook. Second Barnhart. Unanimous vote.

City Clerks Office Closed on Wednesdays

Mayor Brosious made the motion to close the city clerk's office on Wednesdays to the public. Second Eister. Unanimous vote.

Repeal/Amend Resolution 2021-41 Covid-19 Guidelines

Mayor Brosious made the motion to repeal resolution 2021-41 covid guidelines. Second Barnhart. Unanimous vote.

Resolution 2022-14 Upper Augusta Fire Company Corn Hole Tournament

Councilman Eister made the motion to accept resolution 2022-14. Second Brosious. Unanimous vote. (See attached)

Letter of Support for County PHMC Construction Grant Application

Mayor Brosious made the motion to send a letter of support to the county for the PHMC construction grant. Second Reichner. Unanimous vote.

Allocation of American Rescue Funds

Management of American Rescue Funds

Mayor Brosious made the motion to accept SEDA-COG to manage the American Rescue Funds contingent on the price being \$65,000 and it being similar to the previous submitted contract. Second Eister. Unanimous vote.

Police Dept. Vehicle

Councilman Eister made the motion to purchase the vehicle from 911 rapid response and decide within the next 30 days which line item to take the money out of. Second Brosious. Unanimous vote.

Fire Police Radios

Mayor Brosious made the motion to allocate \$30,000 for the purchase of Fire police radios and allocate the cost of 3 2-3 frequency radios for the Code office. Second Barnhart. Unanimous vote.

Fire Apparatus (East End Hose Co. No. 1 and Americus Hose Co.) from American Rescue Funds

Councilman Eister made the motion to fund \$100,000 each to the East End Hose Co. No. 1 and Americus Hose Co. Second Reichner. Yes – Reichner, Barnhart, Martina, and Eister. No – Brosious.

APPROVAL TO PAY INVOICES

Councilman Reichner moved to approve to Pay Invoices/Vouchers General Fund - \$111,753.11 and Liquid Fuels Fund - \$9,890.19. Second Brosious. Unanimous vote.

Discussion

There was discussion regarding the following topics between council and public officials.

- Future of Sunbury
 - Was brought to council to discuss bringing an instructor in to discuss what visions should be established for the city.
- Janitorial/Maintenance Services
 - Was brought to council to discuss hiring an employee to do maintenance and cleaning services.
- Donating PD Utility Vehicle to Upper Augusta Fire Company
- Update on STMP
 - Was brought to council to discuss what progress is being made on the 40 STMP recommendations.
- Infradap Finance Additions
 - Council discussed the infradap quote regarding the Finance dept. additions.

- American Rescue Funds Allocations
 - Family Assistance Allocation
 - Celotex Site Traffic Signal Allocation
 - Code Enforcement Vest
 - Buggy for Parking Enforcement Officer
 - Parking Meters

Announcements

Mayor Brosious announced:

Accepting letters of interest for the following Board vacancies:

One Seat for a 4-year term for the Planning Commission.

One Seat for Alternate on the Shade Tree Commission.

Please submit letters of interest to the Mayor's Office, attention City Clerk or email

jbarner@sunburypa.org

Anyone interested in working on a new strategic/comprehensive plan for the city contact City Administrator @dbacker@sunburypa.org or by calling 570-286-7820.

On March 28th the council meeting will be held at the high school cafeteria to honor the band for the championship.

Pre-Submitted Audience Comment

There were no Pre-Submitted Comments.

In Person

Chief Hare: Hare made a comment that they are working on a grant that can be allocated to DPW, Police, and Code.

Tammy Koonsman: Ms. Koonsman made a suggestion that if the city is going to upgrade the meters that they are card accessible. Mayor Brosious and Chief Hare explained what the city is looking into for the meters. Ms. Koonsman also mentioned that there are three parking meters in front of little Addys without any lines and she was wondering if they are considered valid parking spots. Councilman Martina said she will get with the street supervisor and let Ms. Koonsman know. Ms. Koonsman then asked if the council is still considering using rescue funds for businesses.

Lindie Lloyd and Brenda Bachman: Ms. Lloyd wrote up a proposal and sent it to council (see attached). Ms. Lloyd mentioned that she has a lot of interest already in the summer market and the main thing to figure out is the location to have the market. Councilman Eister mentioned that they received the proposal Sunday Morning, and they would need more time to think about it. Ms. Bachman mentioned they haven't really determined pricing yet when council asked about the price. Ms. Bachman said they wouldn't want to close the whole Edison Plaza but rather ask the cars to park along one side of the lot. City Administrator asked if they thought about checking the surrounding areas in terms of what they require the vendors to do according to the lease since he didn't see one attached to the proposal. Ms. Bachman mentioned that they did check what other surrounding areas do and Ms. Bachman mentioned she also was apart of creating the one in Selinsgrove. Ms. Bachman figure they wouldn't need to attach an application since they haven't yet received approval from the city as to where they could have the market.

Dave Whipple: Mr. Whipple wanted to bring to council attention that the underpass on front street at the north end of town is in bad shape and so is the stone wall in the area. Councilman Eister mentioned that the engineer will be in town in March, and he will take a look at it and notify the proper owners of the bridge. Mr. Whipple wanted to mention that Packer Street needs paved again because it is in bad shape. Mayor Brosious mentioned that the street was patched today, but there has been discussion with the engineer about repaving it in the future once Reagan Street is complete.

Victoria Rosancrans: Ms. Rosancrans wanted to mention to council that the grant money for Litefest was spent on decorations for the city. Ms. Rosancrans mentioned that SRI is going to work with Litefest in allowing the committee to hang banners using the parts that they use for the hometown hero banners.

Deb Betz: Ms. Betz wanted to mention that her and her husband went to the SWEEP program on Sunday and it is amazing and she is encouraging the community to go down if they have not already. Ms. Betz mentioned they are doing a fantastic job and also encourage people to volunteer. Ms. Betz asked the City administrator is the city has received any grant money for the project.

Dimos Panagolulia: Mr. Panagolulia asked if the Mayor or Chief of Police called the attorney general. Mr. Panagolulia mentioned that his case with the attorney general has disappeared. Mayor Brosious mentioned to contact the City Clerk to set up a time for Mr. Panagolulia and himself (Mayor) to contact the attorney general office.

The next city council meeting will be held on March 14th, 2022, at 6:15 pm.

There being no further business to discuss the meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Alexander Rissinger,
Administrative Assistant

Change Order

No. 5

Date of Issuance: February 23, 2022

Effective Date: February 23, 2022

Project: Reagan Street Flood Mitigation Project	Owner: City of Sunbury	Owner's Contract No.:
Contract: General		Date of Contract:
Contractor: G & R Charles Excavating, LTD		Engineer's Project No.:

The Contract Documents are modified as follows upon execution of this Change Order:

Replace 8" water line from Susquehanna to Edison Avenue

Attachments (list documents supporting change):

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 2,977,311.00

Increase from previously approved Change Orders No. 1 to No. 4:

\$ 82,763.75

Contract Price prior to this Change Order:

\$ 3,060,074.75

Increase of this Change Order:

\$ 58,800.00

Contract Price incorporating this Change Order:

\$ 3,118,874.75

Original Contract Times: Working days Calendar days

Substantial completion (days or date): 210

Ready for final payment (days or date): 210

Increase from previously approved Change Orders No. 1 to No. 4:

Substantial completion (days): 15

Ready for final payment (days): 15

Contract Times prior to this Change Order:

Substantial completion (days or date): 225

Ready for final payment (days or date): 225

Unchanged this Change Order:

Substantial completion (days or date): 10

Ready for final payment (days or date): 10

Contract Times with all approved Change Orders:

Substantial completion (days or date): 235

Ready for final payment (days or date): 235

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 2/28/22

ACCEPTED:

By: [Signature]
Owner (Authorized Signature)

Date: 2/28/22

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 02/25/2022



FOUNDED JULY 4, 1772

City of Sunbury
225 Market Street
Sunbury, Pennsylvania 17801
WWW.SUNBURYPA.ORG
jbarner@sunburypa.org
570-286-7820

MAYOR
JOSHUA A. BROSIOSUS
COUNCIL
RICHARD L. REICHNER
JOHN BARNHART
LISA MARTINA
JAMES P. FLETCHER

CITY OF SUNBURY
Resolution – 2022 – 10
Passed this 28th day of February, 2022

Whereas the City Council of the City of Sunbury has the legal authority to declare properties a “Public Nuisance” pursuant to the Third Class City Code, 11 P.S. § 12320;

Whereas the property owners of the properties listed in Exhibit “A” and located in the City of Sunbury have received numerous citations, warnings, and correspondence from the City of Sunbury Code Office for failure to bring the property within the Uniform Construction Code standards;

Whereas the City Council takes this action by formally acting as a Board of Health pursuant to 11 P.S. § 12301.

Therefore, it is hereby resolved as follows:

1. The City Council of the City of Sunbury hereby acts as the Board of Health pursuant to 11 Pa.C.S.A. § 12301 in the adoption of this Resolution.
2. The City Council declares that the properties listed on Exhibit “A” attached hereto located in the City of Sunbury are in such a condition so as to be detrimental to the public health, and therefore pursuant to Third Class City Code, 11 P.S. §12320, constitute Public Nuisances.
3. The Code Enforcement Office shall be designated to proceed with abatement of the public nuisance at this property with notice to be served on the property owners and all lienholders of the properties listed in Exhibit “A” attached hereto pursuant to the Third Class City Code, 11 P.S. §§ 12321 and 127A04.
4. The City of Sunbury and City of Sunbury Redevelopment Authority are authorized to proceed with eminent domain proceedings against any Public Nuisance property that is not abated by the owner following the provisions of 11 P.S. §§ 127A04, 127A05, and 127A06, and the Mayor is authorized to sign any and all necessary documents to facilitate the eminent domain proceedings.

Passed this 28th day of February, 2022.

ATTEST:

CITY OF SUNBURY

Jolinn Barner, City Clerk

Josh Brosious, Mayor

EXHIBIT "A"

**Properties Declared Public Nuisance Properties
pursuant to Third Class City Code, 11 P.S. § 12320**

1. 1148-1150 E. Chestnut Street, Sunbury, PA 17801 (Tax Parcel #054-02-009-041)



FOUNDED JULY 4, 1772

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CITY OF SUNBURY
Resolution – 2022-11
Passed this 28th day of February, 2022

Whereas the City Council of the City of Sunbury has the legal authority to declare properties a “Public Nuisance” pursuant to the Third Class City Code, 11 P.S. § 12320;

Whereas the property located at 202 N. 11th Street, Sunbury, PA 17801 (Tax Parcel #053-03-008-011) was declared a public nuisance property on August 27, 2018;

Whereas the new property owner of 202 N. 11th Street, Sunbury, PA 17801 (Tax Parcel #053-03-008-011) has actively worked with the City of Sunbury Code Enforcement Office to bring this property up to code within the Uniform Construction Code standards;

Whereas the City of Sunbury and City of Sunbury Redevelopment Authority would like to recognize that the property located at 202 N. 11th Street, Sunbury, PA 17801 (Tax Parcel #053-03-008-011) has successfully completed the requirements to be removed from the public nuisance list and should be seen as a success story for the City of Sunbury’s Blighted Property Program; and

Whereas the City Council takes this action by formally acting as a Board of Health pursuant to 11 P.S. § 12301.

Therefore, it is hereby resolved as follows:

1. The City Council of the City of Sunbury hereby acts as the Board of Health pursuant to 11 Pa.C.S.A. § 12301 in the adoption of this Resolution; and
2. The City Council declares that the property located at 202 N. 11th Street, Sunbury, PA 17801 (Tax Parcel #053-03-008-011) is no longer a public nuisance property.

Passed this 28th day of February, 2022.

ATTEST:

CITY OF SUNBURY

Jolinn Barner, City Clerk

Josh Brosious, Mayor



FOUNDED JULY 4, 1772

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CITY OF SUNBURY
Resolution – 2022-12
Passed this 28th day of February, 2022

Whereas the City Council of the City of Sunbury has the legal authority to declare properties a “Public Nuisance” pursuant to the Third Class City Code, 11 P.S. § 12320;

Whereas the property located at 1025 Reagan Street, Sunbury, PA 17801 (Tax Parcel #054-03-009-024) was declared a public nuisance property on April 9, 2018;

Whereas the new property owner of 1025 Reagan Street, Sunbury, PA 17801 (Tax Parcel #054-03-009-024) has actively worked with the City of Sunbury Code Enforcement Office to bring this property up to code within the Uniform Construction Code standards;

Whereas the City of Sunbury and City of Sunbury Redevelopment Authority would like to recognize that the property located at 1025 Reagan Street, Sunbury, PA 17801 (Tax Parcel #054-03-009-024) has successfully completed the requirements to be removed from the public nuisance list and should be seen as a success story for the City of Sunbury’s Blighted Property Program; and

Whereas the City Council takes this action by formally acting as a Board of Health pursuant to 11 P.S. § 12301.

Therefore, it is hereby resolved as follows:

1. The City Council of the City of Sunbury hereby acts as the Board of Health pursuant to 11 Pa.C.S.A. § 12301 in the adoption of this Resolution; and
2. The City Council declares that the property located at 1025 Reagan Street, Sunbury, PA 17801 (Tax Parcel #054-03-009-024) is no longer a public nuisance property.

Passed this 28th day of February, 2022.

ATTEST:

CITY OF SUNBURY

Jolinn Barner, City Clerk

Josh Brosious, Mayor



FOUNDED JULY 4, 1772

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MAYOR
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JAMES P. FICHT

CITY OF SUNBURY
Resolution – 2022 – 13
Passed this 28th day of February, 2022

Whereas the City Council of the City of Sunbury has the legal authority to declare properties a “Public Nuisance” pursuant to the Third Class City Code, 11 P.S. § 12320;

Whereas the property owners of certain properties previously designated as public nuisance properties have been put on notice to bring the property within the Uniform Construction Code standards;

Whereas the City Council wishes to maintain a current list of these properties to improve coordination with the City of Sunbury Code Office, Sunbury Redevelopment Authority, Sunbury Police Department, and the property owners to best assist addressing the code issues at these properties;

Whereas the City Council wishes to declare that the properties located in the City of Sunbury and listed in Exhibit “A” attached hereto represent the current public nuisance property list as of the date of this Resolution;

Whereas the City Council takes this action by formally acting as a Board of Health pursuant to 11 P.S. § 12301.

Therefore, it is hereby resolved as follows:

1. The City Council hereby acts as the Board of Health in the adoption of this Resolution.
2. The City Council declares that the properties located in the City of Sunbury and listed on Exhibit “A” attached hereto constitute Public Nuisances pursuant to Third Class City Code, 11 P.S. § 12320 and comprise the City’s Public Nuisance Property list as of this date.
3. The Code Enforcement Office shall be designated to proceed with abatement of the public nuisance at this property with notice to be served on the property owners and all lienholders of the properties listed in Exhibit “A” attached hereto pursuant to the Third Class City Code, 11 P.S. §§ 12321 and 127A04.
4. The City of Sunbury and City of Sunbury Redevelopment Authority are authorized to proceed with eminent domain proceedings against any Public Nuisance property that is not abated by the owner following the provisions of 11 P.S. §§ 127A04, 127A05, and 127A06, and the Mayor is authorized to sign any and all necessary documents to facilitate the eminent domain proceedings.

Passed this 28th day of February, 2022.

ATTEST:

CITY OF SUNBURY

Jolinn Barner, City Clerk

Josh Brosious, Mayor

EXHIBIT "A"

City of Sunbury Current Public Nuisance Properties List pursuant to Third Class City Code, 11 P.S. § 12320 (Last revised: February 28, 2022)

1. 49-51 N. 4th Street, Sunbury, PA 17801 (Tax Parcel #047-01-002-167)
2. 102-104 S. 11th Street, Sunbury, PA 17801 (Tax Parcel #054-02-009-045)
3. 111-113 S. 3rd Street, Sunbury, PA 17801 (Tax Parcel #046-02-001-116)
4. 124 S. 4th Street, Sunbury, PA 17801 (Tax Parcel #049-01-004-034)
5. 125-127 Church Street, Sunbury, PA 17801 (Tax Parcel #048-01-003-237)
6. 127 Spruce Street, Sunbury, PA 17801 (Tax Parcel #048-01-003-134-A)
7. 145 S. Awl Street, Sunbury, PA 17801 (Tax Parcel #051-03-006-173)
8. 149-151-155 Race Street, Sunbury, PA 17801 (Tax Parcel #046-01-001-082)
9. 154 N. 4th Street, Sunbury, PA 17801 (Tax Parcel #047-01-002-030)
10. 156 N. 4th Street, Sunbury, PA 17801 (Tax Parcel #047-01-002-031)
11. 160 Lombard Street, Sunbury, PA 17801 (Tax Parcel #048-02-003-111)
12. 244 Church Street, Sunbury, PA 17801 (Tax Parcel #048-01-003-012)
13. 246 Church Street, Sunbury, PA 17801 (Tax Parcel #048-01-003-013)
14. 244 N. 12th Street, Sunbury, PA 17801 (Tax Parcel #053-03-008-033-A)
15. 245-247 Penn Street, Sunbury, PA 17801 (Tax Parcel #048-01-003-015)
16. 259 S. 4th Street, Sunbury, PA 17801 (Tax Parcel #049-01-004-136)
17. 321 Chestnut Street, Sunbury, PA 17801 (Tax Parcel #049-01-005-058)
18. 336 Arch Street, Sunbury, PA 17801 (Tax Parcel #047-01-002-147)
19. 340 Linden Street, Sunbury, PA 17801 (Tax Parcel #049-02-004-030-A)
20. 341-343 Pennsylvania Avenue, Sunbury, PA 17801 (Tax Parcel #047-01-002-130)
21. 347 S. 4th Street, Sunbury, PA 17801 (Tax Parcel #049-02-004-057)
22. 348-350 Walnut Street, Sunbury, PA 17801 (Tax Parcel #049-01-004-137)
23. 351 S. 4th Street, Sunbury, PA 17801 (Tax Parcel #049-02-004-058)
24. 401 S. 2nd Street, Sunbury, PA 17801 (Tax Parcel #048-01-003-141)
25. 405-407 Walnut Street, Sunbury, PA 17801 (Tax Parcel #049-02-004-082)
26. 416 S. 4th Street, Sunbury, PA 17801 (Tax Parcel #049-02-004-132)
27. 418 S. 4th Street, Sunbury, PA 17801 (Tax Parcel #049-02-004-131)
28. 420 Chestnut Street, Sunbury, PA 17801 (Tax Parcel #047-02-002-082)
29. 422 Chestnut Street, Sunbury, PA 17801 (Tax Parcel #047-02-002-081)
30. 441-449 Vine Street, Sunbury, PA 17801 (Tax Parcel #051-04-006-164)
31. 444-446 Market Street, Sunbury, PA 17801 (Tax Parcel #047-02-002-029)
32. 457 N. 2nd Street, Sunbury, PA 17801 (Tax Parcel #050-03-005-058)
33. 460 Arch Street, Sunbury, PA 17801
(otherwise known as "Arch and 5th Street") (Tax Parcel #053-01-008-024)
34. 462 Catawissa Avenue, Sunbury, PA 17801 (Tax Parcel #052-04-007-044)
35. 514 N. 7th Street, Sunbury, PA 17801 (Tax Parcel #052-02-007-015)
36. 519 N. 5th Street, Sunbury, PA 17801 (Tax Parcel #048-02-003-094)
37. 537 Reagan Street, Sunbury, PA 17801 (Tax Parcel #051-04-006-028)
38. 539 Reagan Street, Sunbury, PA 17801 (Tax Parcel #051-04-006-027)
39. 616 S. Front Street, Sunbury, PA 17801 (Tax Parcel #048-02-003-094)
40. 618-620 N. 5th Street, Sunbury, PA 17801 (Tax Parcel #051-03-006-036)
41. 618 Reagan Street, Sunbury, PA 17801 (Tax Parcel #051-03-006-009)
42. 620-650 N. 8th Street, Sunbury, PA 17801 (Tax Parcel #052-04-007-024)
43. 630 N. 7th Street, Sunbury, PA 17801 (Tax Parcel #052-02-007-007)

44. 630 Susquehanna Avenue, Sunbury, PA 17801 (Tax Parcel #050-03-005-128)
45. 639 N. 3rd Street, Sunbury, PA 17801 (Tax Parcel #051-03-006-173)
46. 724 Market Street Rear, Sunbury, PA 17801 (Tax Parcel #053-01-008-141)
47. 737-739 Market Street, Sunbury, PA 17801 (Tax Parcel #054-01-009-078)
48. 750 N. 8th Street, Sunbury, PA 17801 (Tax Parcel #051-03-006-173)
49. 750 Edison Avenue, Sunbury, PA 17801 (Tax Parcel #052-04-007-025)
50. 833 Line Street, Sunbury, PA 17801 (Tax Parcel #052-03-007-043)
51. 877 S. 2nd Street, Sunbury, PA 17801 (Tax Parcel #048-03-003-028-A)
52. 879 S. 2nd Street, Sunbury, PA 17801 (Tax Parcel #048-03-003-028)
53. 916 Walnut Street, Sunbury, PA 17801 (Tax Parcel #054-03-009-011)
54. 953 Reagan Street, Sunbury, PA 17801 (Tax Parcel #052-03-007-139)
55. 964 S. Front Street, Sunbury, PA 17801 (Tax Parcel #048-03-003-066)
56. 1021 Penn Street, Sunbury, PA 17801 (Tax Parcel #051-03-006-173)
57. 1038 E. Chestnut Street, Sunbury, PA 17801 (Tax Parcel #054-01-009-151)
58. 1055 Reagan Street, Sunbury, PA 17801 (Tax Parcel #052-04-007-131-A)
59. 1056 Reagan Street, Sunbury, PA 17801 (Tax Parcel #052-05-007-059)
60. 1068 Miller Street, Sunbury, PA 17801 (Tax Parcel #054-03-009-069)
61. 1106 Susquehanna Avenue, Sunbury, PA 17801 (Tax Parcel #050-01-005-035)
62. 1122 East Chestnut Street, Sunbury, PA 17801 (Tax Parcel #054-02-009-033)
63. 1126-1128 Miller Street, Sunbury, PA 17801 (Tax Parcel #054-03-009-078)
64. 1148-1150 E. Chestnut Street, Sunbury, PA 17801 (Tax Parcel #054-02-009-041)
65. 1249 Market Street, Sunbury, PA 17801 (Tax Parcel #049-01-004-005)
66. 1253 Highland Avenue, Sunbury, PA 17801 (Tax Parcel #053-03-008-156)



FOUNDED JULY 4, 1772

CITY OF SUNBURY
225 MARKET STREET
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570-286-7820

MAYOR
JOSHUA BROSIIOUS
COUNCIL
RICHARD L. REICHNER
JOHN BARNHART
LISA MARTINA
JAMES R. EISTER

RESOLUTION

2022-14

Whereas, Upper Augusta Fire Company is sponsoring an event titled

Upper Augusta Fire Department- Corn Hole Tournament using the public facility described below:

James R. Eister Youth and Community Center Ice Rink located at 249 Memorial Drive, Sunbury Pa, 17801.

Now, Therefore, be it Resolved:

The Open Container Ordinance requirements as set forth in Chapter 121 of The Code of the City of Sunbury shall be effective as a special exception allowing open containers at the event on June 5, 2022 from 7:00am to 8:00pm sponsored by The Upper Augusta Fire Department.

Passed this _____ day of _____, 2022.

Jolinn Barner, Mayor

ATTEST:

Jolinn Barner, City Clerk

Sunbury Farmers Market Committee

PROJECT PROPOSAL
Sunbury Farmers Market

PREPARED FOR
City of Sunbury Council

PREPARED BY
Lindie Lloyd
Brenda Bachman

I. OVERVIEW

Form a collaboration between the city of Sunbury and the Farmers Market Committee to create a Market in the city of Sunbury using the Edison Plaza parking lot on Market Street, Saturdays beginning May through October from the hours of 9am - 1pm.

II. BACKGROUND

Brenda Bachman and Lindie Lloyd, both of Sunbury, are business owners in the city, and both have years of experience organizing events. Together they will form a committee of volunteers to help organize and run the market on a yearly basis.

III. NEEDS

The ideal space for the Farmers Market would be the Edison Plaza. The Edison Plaza is approx. 200 feet in length and 90 feet in width. It can easily accommodate up to 45 vendors. If need, we can also have some vendors utilize the city permits for on the street around the market.

By using the Edison Parking lot on Saturday from 9am -1pm we would need to have the current permit parking park on the right side of the lot, next to the State Farm building, ideally to the rear so that we can have the room to have vendors set up in rows without cars wanting to drive through. Another option would be to have them park to the rear of the city lot beside Burger King from 9-1 on Saturdays.

IV. GOALS & OBJECTIVES

The goal of creating the Farmers Market is to bring people to the downtown area on a continuous basis and hopefully eventually it will benefit the merchants. Also, by having a farmer's market during the summer and fall months we hope to create a buzz in Sunbury and the surrounding areas to come out and buy local.

V. SCOPE OF WORK

We feel the parking lot needs to be kept clean and free of garbage. Currently the garbage cans that have been provided are not being maintained. A lot of debris is on the actual parking lot grounds and is an eye sore. We would also like to keep the front of the park and its entrance

clean and beautified. Also find a way to prevent the loitering, which currently is a real problem. This is something we will need help with from the city.

We would also need to have approval for a temporary sign we would put up in April and take down at the end of the season. Ideally it would be better to have a fixed wooden sign, near the entrance or a banner spread out over above the entrance. We are up for suggestions.

VI. TIMETABLE/MILESTONES

Once approved by the city, we will start accepting applications for the vendors and plan on having our first market May 7th, 2022 and ending October 29th, 2022. Dates will change yearly according to the calendar.

Each vendor would be responsible for filling out an application and providing proper paperwork for their business. The vendor form would include a liability waiver for vendors. Fees will be set up for Weekly, Monthly or Seasonal (12 weeks) amounts.

We will start a FACEBOOK page for the market and post the vendors weekly and what they are bringing so the public can see what/who will be there. We would like the city to share this information on their FB Page and have a basic description about the market on their website.

VII. OPERATING EXPENSES

We plan on being financially self-sufficient and are not asking for any money from the city. We will use the monies collected from the vendors to pay the city \$10 per vendor for their monthly permit fee. The remaining money would go into the market for advertising, entertainment, promotional materials, and anything else that may be needed for the market.