

CITY COUNCIL
Sunbury PA 17801
February 14th, 2022
6:15 pm

A regularly scheduled meeting of the Council of the City of Sunbury was called to order with the Honorable Mayor Brosious, presiding. There was a quorum with the following in attendance:

Richard Reichner, Director of Accounts and Finance
John Barnhart, Director of Public Safety
Lisa Martina, Director of Public Works
James R. Eister, Director of Parks, Recreation and Public Buildings

Other City officials in attendance:

Jolinn Barner, City Clerk
Brad Slack, Corporal of Police
Ronald Rupp, Fire Chief
Jerome Alex, City Controller
Joel Wiest, City Solicitor
Kevin Troup, City Treasure
Mike Rhoads, Zoning Officer
Jay Long, 1st Assistant Fire Chief

Visitors present: 23

A moment of silent reflection was held prior to the beginning of the meeting.

Executive Session

An Executive Session was held on February 9th to discuss personnel matters.

Presentation on Summer Market

Lindie Lloyd gave a presentation about using the Edison Plaza for a summer market.

APPROVAL OF MINUTES AND REPORTS

The Minutes of January 10th, 24th, 2022 and reports of the Fire Dept., Police Dept., Treasurer, Code Office, Health Dept, and Planning Commission. Reports are in the City Clerk's office for review. Minutes will be posted at sunburypa.org. – Mayor Brosious motioned to approve the minutes and reports. Second Reichner. Unanimous vote.

PUBLIC COMMENT/AGENDA ITEMS

Mayor Brosious asked for public comment on agenda items. There were no public comments.

Reagan Street

Update

Change Order #4

Councilman Eister made the motion to approve the change order. Second Brosious. Unanimous vote. (See Attached)

Sunbury Wetland Ecological Educational Park (SWEEP)

Update

Educational Signage Purchase using Rotary Award

Councilman Eister made the motion to allow the purchase of educational signage from AdOne. Second Brosious. Unanimous vote.

Addition of SWEEP/Joe Judy

Mayor Brosious made the motion to appoint Joe Judy to the SWEEP Committee. Second Eister. Unanimous vote.

Grant Application

Mayor Brosious made the motion to apply for the PA American Water Grant with the help of the SWEEP Committee. Second Eister. Unanimous vote.

Mayor Brosious said to the City Solicitor to provide the SWEEP Committee the letter that they need to apply for the Huplits Wildlife Grant.

City of Sunbury 250th Celebration Semi-quincentennial Committee

Update

The Committee has confirmed 4 media partners for the celebration. The committee went over what sponsorships they have received. They also mentioned that they have been working with the city departments and that the application for the parade is under review by PennDot. There will be a program to honor the veterans and police.

The committee will be applying for a Degenstein grant to have historical reenactments.

UNFINISHED BUSINESS

NEW BUSINESS

City to Participate in the YES Program

Mayor Brosious made the motion for the City to participate in the YES Program. Second Reichner. Unanimous vote.

Resignation of William Rowe from the Municipal Authority

Mayor Brosious made the motion to accept the resignation of William Rowe. Second Eister. Unanimous vote.

Appointment of Municipal Authority/Earle (Tre) Bitner III

Mayor Brosious made the motion to appoint Bitner to the Municipal Authority position. Second Martina. Unanimous vote.

Appointment to Police Pension Board/John Shipman

Mayor Brosious made the motion to appoint John Shipman to the police pension board. Second Eister. Unanimous vote.

Appointment to Diversity Officer

Mayor Brosious made the motion to appoint Victoria Rosancrans and Andrea Manresa as co-chairs for the diversity officer. Second Eister. Yes – Brosious, Barnhart, Martina, Eister. No – Reichner.

MOU between the City and Shikellamy/Salt Agreement

Councilwoman Martina made the motion to accept the MOU. Second Reichner. Unanimous vote.

Infradap Finance Additions

Mayor Brosious made the motion to table the additions. Second Reichner. Unanimous vote.

LSA Grant:

City of Sunbury Resolution 2022-06

Americus Fire Company Resolution 2022-07

East End Fire Company Resolution 2022-08

Shikellamy School District Resolution 2022-09

Mayor Brosious made the motion to accept resolutions 2022-06, 2022-07, 2022-08, and 2022-09 with the conditional approval of an acceptable entry into an agreement among each entity. Second Eister Unanimous vote. (See attached)

Road Closures

Councilwoman Martina made the motion to approve the SRI River festival on 8/19 thru 8/20, LiteFest/Christmas in July on 7/30, and Sunbury Arts Council/Fall for the Arts 10/21 thru 10/22. Second Brosious. Unanimous vote.

APPROVAL TO PAY INVOICES

Councilman Reichner moved to approve to Pay Invoices/Vouchers General Fund - \$113,912.46 and Liquid Fuels Fund - \$7,026.28. Second Brosious. Unanimous vote.

Discussion

There was discussion regarding the following topics between council and public officials.

- Non-Uniform City Employee Handbook
 - Was brought to council to discuss in case there were any questions before bringing it to vote upon at next meeting.
- Commercial Ordinance
 - Will be brought to council during the next meeting
- Credit Card Policy
 - Councilman Reichner mentioned the policy will be discussed later once they look into the new company.

Announcements

Mayor Brosious announced:

Public Meeting on Commercial Property Ordinance will be on February 28th, 2022, at 5:15pm.

Accepting letters of interest for the following Board vacancies:

One Seat for a 4-year term for the Planning Commission.

One Seat for Alternate on the Shade Tree Commission.

Please submit letters of interest to the Mayor's Office, attention City Clerk or email jbarner@sunburypa.org

Pre-Submitted Audience Comment

There were no Pre-Submitted Comments.

In Person

Kevin Troup: When do we close out the line of credit for the Police Dept. building. Councilman Eister responded that we will try to get everything closed out by next meeting. Then we will get totals as to what is owed on the building.

Victoria Rosancrans: Ms. Rosancrans would like to thank council for the appointment as co-chair and happy to work with Andrea with his expertise. Ms. Rosancrans would like to mention that the Good Will Hose Co. will be hosting a block party at the Good Will playground from 9am to 10pm on Saturday 9-10 for a 9-11 ceremony, and a day of activities the day before.

The next city council meeting will be held on February 28th, 2022, at 6:15 pm.

There being no further business to discuss the meeting was adjourned at 7:06 p.m.

Respectfully submitted,

Alexander Rissinger,
Administrative Assistant

Change Order

No. 4

Date of Issuance: January 31, 2022

Effective Date: January 31, 2022

| | | |
|---|-------------------------|-----------------------|
| Project: Reagan Street Flood Mitigation Project | Owner: City of Sunbury | Owner's Contract No.: |
| Contract: General | Date of Contract: | |
| Contractor: G & R Charles Excavating, LTD | Engineer's Project No.: | |

The Contract Documents are modified as follows upon execution of this Change Order:
 Various items per Work Force Accounts

Attachments (list documents supporting change):
 See force accounts 8, 9, 10, 11, 16, 17 & 18

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 2,977,311.00

Increase from previously approved Change Orders No. 1 to No. 3:

\$ 20,004.26

Contract Price prior to this Change Order:

\$ 2,997,315.26

Increase of this Change Order:

\$ 62,759.49

Contract Price incorporating this Change Order:

\$ 3,060,074.75

Original Contract Times: Working days Calendar days

Substantial completion (days or date): 210
 Ready for final payment (days or date): 210

Increase from previously approved Change Orders No. 1 to No. 3: 210

Substantial completion (days): 5
 Ready for final payment (days): 5

Contract Times prior to this Change Order:

Substantial completion (days or date): 215
 Ready for final payment (days or date): 215

Unchanged this Change Order:

Substantial completion (days or date): 10
 Ready for final payment (days or date): 10

Contract Times with all approved Change Orders:

Substantial completion (days or date): 225
 Ready for final payment (days or date): 225

RECOMMENDED:

By: [Signature]
 Engineer (Authorized Signature)

Date: 2/1/22

ACCEPTED:

By: _____
 Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
 Contractor (Authorized Signature)

Date: 2-2-2022

RESOLUTION 2022-06

Be it RESOLVED, that the City of Sunbury of Northumberland County hereby request a Statewide Local Share Assessment grant of \$360,857.40 from the Commonwealth Financing Authority to be used for reconstruction of Packer Street roadway.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Derrick Backer, City Administrator and Joshua Brosious, Mayor as the official(s) to execute all documents and agreements between the City of Sunbury and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Jolinn Barner, duly qualified City Clerk of the City of Sunbury, Northumberland County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Sunbury City Council at a regular meeting held February 14th, 2022 and said Resolution has been recorded in the Minutes of the City of Sunbury and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the City of Sunbury.

this 14th day of February 2022.

City of Sunbury

Name of Applicant

Northumberland County

County

Jolinn Barner, City Clerk

RESOLUTION 2022-07

Be it RESOLVED, that the City of Sunbury of Northumberland County hereby request a Statewide Local Share Assessment grant of \$1,000,000 from the Commonwealth Financing Authority to be used for a new Fire Engine Ladder Truck.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Derrick Backer, City Administrator and Joshua Brosious, Mayor as the official(s) to execute all documents and agreements between the City of Sunbury and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

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this 14th day of February 2022.

City of Sunbury

Name of Applicant

Northumberland County

County

Jolinn Barner, City Clerk

RESOLUTION 2022-08

Be it RESOLVED, that the City of Sunbury of Northumberland County hereby request a Statewide Local Share Assessment grant of \$400,000 from the Commonwealth Financing Authority to be used for a new Fire Engine.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Derrick Backer, City Administrator and Joshua Brosious, Mayor as the official(s) to execute all documents and agreements between the City of Sunbury and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

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City of Sunbury

Name of Applicant

Northumberland County

County

Jolinn Barner, City Clerk

RESOLUTION 2022-09

Be it RESOLVED, that the City of Sunbury of Northumberland County hereby request a Statewide Local Share Assessment grant of \$1,000,000 from the Commonwealth Financing Authority to be used for renovation of sports complex.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Derrick Backer, City Administrator and Joshua Brosious, Mayor as the official(s) to execute all documents and agreements between the City of Sunbury and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

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Name of Applicant

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