

CITY COUNCIL
Sunbury PA 17801
January 10th, 2021
6:15 pm

A regularly scheduled meeting of the Council of the City of Sunbury was called to order with the Honorable Mayor Brosious, presiding. There was a quorum with the following in attendance:

Richard Reichner, Director of Accounts and Finance
John Barnhart, Director of Public Safety
James R. Eister, Director of Parks, Recreation and Public Buildings

Other City officials in attendance:

Jolinn Barner, City Clerk
Bradley Hare, Chief of Police
Derrick Backer, City Administrator
Ronald Rupp, Fire Chief
Jerome Alex, City Controller
Joel Wiest, City Solicitor
Jeffrey Wojciechowski, Code Enforcement Supervisor

Visitors present: 17

A moment of silent reflection was held prior to the beginning of the meeting for the victims and their families of the recent apartment fires that took place in New York City and Philadelphia.

Executive Session

An Executive Session was held immediately prior to the council meeting to discuss real property and personnel matters.

APPROVAL OF MINUTES AND REPORTS

The Minutes of December 13, 2021 and reports of the Police Dept., Treasurer, Health Dept, and Planning Commission. Reports are in the City Clerk's office for review. Minutes will be posted at sunburypa.org. – Mayor Brosious motioned to approve the minutes and reports. Second Reichner. Unanimous vote.

PUBLIC COMMENT/AGENDA ITEMS

Mayor Brosious asked for public comment on agenda items.

Victoria Rosancrans: Ms. Rosancrans stated that she is advocating for transparency and mentioned that she could not find the agenda on the website. City Administrator responded that it was on the website as of Saturday and it can be found by going to file share. Ms. Rosancrans explained that when she would go to the public meeting page on the website and click the agenda button it was not there. Ms. Rosancrans feels that it is hard to find the agenda and that it would be hard for the general public to find it and asked for the agenda button to be updated. Ms. Rosancrans feels that the interviews for the vacant seat should be public. Mayor Brosious responded that they will be open to the public.

SEDA-COG

HOME Program Subordination of Mortgage

Mayor Brosious made the motion to accept the Subordination of Mortgage. Second Eister. Unanimous vote.

Resolution 2021-01 CDBG

Mayor Brosious made the motion to accept the resolution. Second Reichner. Unanimous vote. (See attached)

Engineering proposal for SWEEP

Councilman Eister made the motion to accept the engineering proposal for SWEEP. Second Brosious. Unanimous vote.

Police Building Construction Project

City Administrator provided a quick update about the signage for the building.

Strategic Management Planning Program (STMP)

City Administrator announced that there were no updates

Sunbury Wetland Ecological Educational Park (SWEEP)

Councilman Eister mentioned that the survey work will be started soon, and that the building at the location was taken down.

City of Sunbury 250th Celebration Semi-quincentennial Committee

Ms. Ocker mentioned that the New Years Eve gala was a great success and gave a big thank you to Victoria and Kristine Rosancrans for planning the event. The event raised around \$4,000 for the celebration. The committee is doing well at selling the calendars they created to raise funds. Ms. Ocker mentioned how people or organizations can purchase coins by donating \$100 or \$250 and that more information can be found on their website (Sunbury250.com).

UNFINISHED BUSINESS

Board Appointment

Civil Service Board

Mayor Brosious made the motion to appoint Robert Lytle to a 3-year term. Second Eister. Unanimous vote.

Zoning Hearing Board

Mayor Brosious made the motion to appoint Chris Reis and John Shipman to a 3-year term. Second Reichner. Unanimous vote.

Municipal Authority Board

Mayor Brosious made the motion to appoint Tom Krieger to a 5-year term. Second Barnhart. Unanimous vote.

HARB

Mayor Brosious made the motion to appoint Laurie Johnson to a 4-year term. Second Reichner. Unanimous vote.

Recreation Board

Mayor Brosious made the motion to appoint Jodi Scholvin to a 4-year term. Second Eister. Unanimous vote.

Recreation Board

Mayor Brosious made the motion to appoint David Persing, Jenna Eister Whitaker, Slade Shreck, Lee Bertovich, and Christine Stepp to a 1-year term. Second Reichner. Yes – Brosious, Reichner, Barnhart. Abstain – Eister.

Board of Appeals

Mayor Brosious made the motion to appoint Rocky Baer to a 3-year term. Second Eister. Unanimous vote.

Shade Tree Commission

Mayor Brosious made the motion to appoint Julie Brosius to a 3-year term. Second Eister. Unanimous vote.

Police Pension Board

Mayor Brosious announced that there is a vacancy for this board. Letters of interest will be accepted for this position.

Community Diversity, Equity, and Inclusion Director

Mayor Brosious said that this position will be postponed until there is a full council to discuss this appointment.

2nd Reading of Lerta

Mayor Brosious made the motion to accept the 2nd reading. Second Barnhart. Unanimous vote.

2nd Reading Updated Commercial Property Ordinance 132-11

Mayor Brosious made the motion to accept the 2nd reading. Second Barnhart. Unanimous vote.

NEW BUSINESS

Sale of Code Enforcement Ford Explorer on Municibid

Mayor Brosious made the motion to sell the Ford Explorer. Second Barnhart. Unanimous vote.

Facebook Automatic Reply

Mayor Brosious made the motion to put an automatic reply for citizens to contact the city by phone. Second Reichner. Unanimous vote.

Reagan Street Change Order No. 3

Councilman Eister made the motion to accept the change order. Second Reichner. Unanimous vote.

Spraying Cleaning Services

Mayor Brosious made the motion to accept the spraying cleaning services. Second Eister. Unanimous vote.

Relieve Tax Collector from Collecting 2021 Taxes

Councilman Reichner made the motion to relieve tax collector from collecting 2021 taxes. Second Brosious. Unanimous vote.

Appoint Delinquent Tax Collector/Statewide Tax Recovery

Councilman Reichner made the motion to appoint statewide tax recovery to collect delinquent taxes. Second Brosious. Unanimous vote.

Deliver Delinquent Taxes to Delinquent Tax Collector

Councilman Reichner made the motion to deliver delinquent taxes. Second Eister. Unanimous vote.

Tax Exoneration

Councilman Reichner moved to accept the tax exoneration of \$142.11. Second Brosious. Unanimous vote.

Approval to Pay Invoices/Vouchers

Councilman Reichner moved to approve to Pay Invoices/Vouchers General Fund - \$161,346.83 and Liquid Fuels Fund - \$382.64. Second Barnhart. Unanimous vote.

Discussion

There was discussion regarding the following topics between council and public officials.

- Parking Meters
 - Updating parking meters
- Interviews will be held the week of Jan. 17th

- Mayor Brosious mentioned the interviews for the open seat will be held the week of Jan. 17th and that the time has not yet been determined but the candidates will be notified well in advance and so will the public.
- Public Meeting to Discuss the Needs of the Citizens (Rescue Funds)
 - Discussed having a public meeting to discuss the use of the rescue funds
- PD Vehicle
 - Discussed ordering a PD Vehicle.
- American Rescue Funds
 - City Administrator explained the allowable uses for the Rescue Funds
- Economic Development Committee
 - City Administrator mentioned forming an economic development committee under the redevelopment authority.
- City Projects and Grant Searching
 - Mayor Brosious mentioned to council to bring lists of projects/ideas to Derrick so he can start searching for grants for them.

Announcements

Mayor Brosious announced:

Letters of interest for the vacant council seat will be accepted until 4pm on Wednesday January 12th, 2022 in the City Clerk’s Office

Interviews will be held the week of January 17th.

City Administrator Office Hours

	Walk In	
Monday, Wednesday, and Friday 8am to 10am		Tuesday and Thursday 2pm to 4pm
	By Appointment Any Time by Calling 570-286-7820	

Pre-Submitted Audience Comment

There were no Pre-Submitted Comments

In Person

Bill Steely: Mr. Steely wanted to mention that he noticed that a house near him was selling drugs and he is going to keep fighting against drugs. Mr. Steely wanted to thank the Code office because the drug house near him is gone. Mr. Steely mentioned another property that is having drug problems as well. Mr. Steely feels that the public is in danger, and it needs to stop.

Richard Stahl: Mr. Stahl would like to know what is going on with the dumpster issues he has been having. He contacted the code office and found out who it was by digging through the dumpster with a code official. A similar issue happened in the city at a different business and the person doing it received a fine. Mr. Stahl wanted to know why he didn’t get the same treatment. Code Supervisor responded that he has been fining the guy.

Victoria Rosancrans: Ms. Rosancrans wanted to say that she was able to find the agenda using file share but feels that it had a lot of clicking to get to it and was not user friendly. Ms. Rosancrans mentioned that the January 3rd reorganization meeting was posted on the city website and Facebook. Ms. Rosancrans feels that the website should be more user friendly to find the agenda. Ms. Rosancrans wanted to clarify if the city will be accepting new letters of interest for the diversity position. Mayor Brosious explained that that the city will not be accepting new letters of interest and ones that have been submitted prior will be the ones considered for the seat.

Melissa Rouse: Ms. Rouse wanted to make a comment that she hopes the council will consider using the American Rescue Funds to help the non-profits in the city. Ms. Rouse also wanted to mention that SRI is already a 501 C3 that is designed to help foster economic development in the city and hopes the city will considered having the economic development committee work with SRI or have someone from SRI be on the committee.

Megan Beck: Ms. Beck wanted to mention that she would caution against to go with just permit parking in city lots because she notices that certain lots on the weekend aren’t being used due to them saying permit parking only. She would recommend if the city chose to go with permit parking in city lots to have a sign saying permit parking M-F hours. Ms. Beck wanted to bring to council attention that the Burger King dumpster area is causing a blind spot for handicap pedestrians, and they could easily step out into traffic.

The next city council meeting will be held on January 24th, 2022, at 6:15 pm.

There being no further business to discuss the meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Alexander Rissinger,
Administrative Assistant



FOUNDED JULY 4, 1772

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570-286-7820

MAYOR
JOSHUA A. BROSIOS

COUNCIL
RICHARD L. REICHNER
JOHN BARNHART
JAMES R. EISTER

RESOLUTION 2022-01
CITY OF SUNBURY

A Resolution of the City of Sunbury, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for Federal Fiscal Year 2021 under the Community Development Block Grant Program, and further certifying compliance with the requirement of said program.

WHEREAS, it is necessary and in the public interest that the City of Sunbury, Pennsylvania, receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant Program; and

WHEREAS, the Sunbury City Council has the legal authority and responsibility under Act 179 to apply for Community Development Block Grant funds as an entitlement community within the Commonwealth; and

WHEREAS, the Sunbury City Council has undertaken a considerable community participation process including Public Hearings and legal notices, all of which culminated in the prioritization of projects and development of a Community Development Plan; and

WHEREAS, the Sunbury City Council is familiar with the requirements of the program as included in the Statement of Assurances; and

WHEREAS, the Sunbury City Council wishes to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the Sunbury City Council that its Mayor is authorized to have prepared by the SEDA-Council of Governments Community Development Program staff the necessary forms and documents in order to submit an application to the Department of Community and Economic Development for Community Development Block Grant funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the City of Sunbury agrees to repay the proportion deemed ineligible from non-federal sources.

BE IT FURTHER RESOLVED that the Community Development Plan developed as a result of the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED that the Mayor of the Sunbury City Council is empowered to place his signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of the City of Sunbury.

Adopted by the Sunbury City Council at the regular meeting of _____, 2022.

SEAL Jolinn Barner, City Clerk

Mayor

Change Order

No. 3

Date of Issuance: December 10, 2021

Effective Date: December 10, 2021

Project: Reagan Street Flood Mitigation Project	Owner: City of Sunbury	Owner's Contract No.:
Contract: General		Date of Contract:
Contractor: G & R Charles Excavating, LTD		Engineer's Project No.:

The Contract Documents are modified as follows upon execution of this Change Order:

Delays to the electric conduit found at the pump station that wasn't properly marked by PA One Call

Attachments (list documents supporting change):

See force accounts 1 & 2

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 2,977,311.00

Increase from previously approved Change Orders No. 1 to No. 2:

\$ 9,736.76

Contract Price prior to this Change Order:

\$ 2,987,047.76

Increase of this Change Order:

\$ 10,267.50

Contract Price incorporating this Change Order:

\$ 2,997,315.26

Original Contract Times: Working days Calendar days

Substantial completion (days or date): 210

Ready for final payment (days or date): 210

Increase from previously approved Change Orders No. 1 to No. 2: 210

Substantial completion (days): 210

Ready for final payment (days): 210

Contract Times prior to this Change Order:

Substantial completion (days or date): 210

Ready for final payment (days or date): 210

Unchanged this Change Order:

Substantial completion (days or date): 5

Ready for final payment (days or date): 5

Contract Times with all approved Change Orders:

Substantial completion (days or date): 215

Ready for final payment (days or date): 215

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 12/17/21

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: David Maneval
Contractor (Authorized Signature)

Date: 12/17/2021

