

CITY COUNCIL  
Sunbury PA 17801  
July 26th, 2021  
6:15 pm

A regularly scheduled meeting of the Council of the City of Sunbury was called to order with the Honorable Mayor Karlovich, presiding. There was a quorum with the following in attendance:

Richard L. Reichner, Director of Accounts and Finance  
Joshua Brosious, Director of Public Works  
James R. Eister, Director of Parks, Recreation and Public Buildings

Other City officials in attendance:

Derrick Backer, City Administrator  
Joel Wiest, City Solicitor  
Jerome Alex, City Controller  
Kevin Troup, City Treasurer  
Jeffrey Wojciechowski, Code Enforcement Supervisor  
Bradley Slack, Police Corporal

Visitors present: 15

A moment of silent reflection was held prior to the beginning of the meeting.

**Executive Session**

There was an executive session held on 7/15/20201 to discuss possible litigation.

**PUBLIC COMMENT/AGENDA ITEMS**

Mayor Karlovich asked for public comment on agenda items.

Allen Bubb: Mr. Bubb made the comment that for the Reagan Street project that the materials should be ready to go so there are no delays. Councilman Eister made the comment that PennDot only allowed them 10 days for the project. Mr. Bubb wants proper inspection of their work, so they don't have to dig up the road like what happened in Northumberland. Councilman Eister responded that PennDot has their own inspectors.

**I-WORQ Presentation City Wide Text Communication (textmygov)**

Jerica Jensen gave a presentation to council regarding the city-wide text communication.

**AGENDA ADDITIONS**

Mayor Karlovich made the motion to add the employment agreement with John Bakowicz to become a consulting engineer to the agenda for a voting topic, and also add John Barkowicz current involvement as a voting topic. Second Eister. Unanimous vote.

**PUBLIC COMMENT/AGENDA ITEMS**

With the additions to the agenda Mayor Karlovich asked for additional public comments regarding the newly added items. There were no public comments.

**Regan Street Project**

**Start of Construction Project**

Front will be shut down for the Regan Street project starting July 30<sup>th</sup> -Aug 9<sup>th</sup>. City Administrator Backer provided other updates.

**Police Building Construction**

City Administrator mentioned that we are on schedule for completion of the project, and there are no change orders at this time.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

## **Redevelopment Authority**

### Resolution 2021-18

Mayor Karlovich made the motion to accept resolution 2021-18. Second Reichner. Unanimous vote. (See Attached).

### Resolution 2021-19

Mayor Karlovich made the motion to accept resolution 2021-19. Second Eister. Unanimous vote. (See Attached).

### Resolution 2021-20

Mayor Karlovich made the motion to adopt the resolution which is a recapitulation of the prior actions of the city so the redevelopment authority can move forward with their documentation. Second Reichner. Unanimous vote.

## **Accept Resignation of City Engineer John Bakowicz Effective July 31, 2021**

Councilman Eister made the motion to accept the resignation of John Bakowicz. Second Karlovich. Unanimous vote.

## **Employment of John Bakowicz**

Mayor Karlovich made the motion to hire John Bakowicz as a consulting engineer and accept the employment agreement. Second Reichner. Unanimous vote.

## **John Bakowicz Current Involvement**

Mayor Karlovich made the motion to proceed with John for his engineering services with the current projects he is working on that following along with the terms of the employee agreement that was just passed. Second Brosious. Unanimous vote.

## **Letter of Support B&S Automotive**

Councilman Reichner made the motion to send a letter of support to B&S Automotive. Second Brosious. Unanimous vote.

## **APPROVAL TO PAY INVOICES**

Councilman Reichner moved to approve to Pay Invoices/Vouchers General Fund - \$172,104.49 and Liquid Fuels Fund - \$2,591.49. Second Eister. Unanimous vote.

## **GRANTS**

### South Second Street

Councilman Brosious made the motion to go after a DCED multimodal grant for South Second Street. Second Reichner. Unanimous vote.

### Susquehanna Ave

Councilman Brosious made the motion to go after a DCED multimodal grant for Susquehanna Ave for Susquehanna Ave. Second Reichner. Unanimous vote.

### Market Street

Mayor Karlovich made the motion to go for PennDot Transportation alternative set aside program. Second Reichner. Unanimous vote.

## **Discussion**

There was discussion regarding the following topics between council and public officials.

- Budget Discussion
- Constable for Transports for the SPD
- I-WORQ

- STMP Recommendation
- LERTA
- Litefest Christmas in July Update

**Announcements**

Mayor Karlovich announced there will be a work session for budget review on August 2<sup>nd</sup> at 10:00 am in the council chambers.

**Pre-Submitted Audience Comment**

There were no Pre-Submitted Comments

**In Person**

Victoria Rosancrans: Ms. Rosancrans wanted to thank John for his service to the city. Ms. Rosancrans had a question about the Emergency Director and Deputy Director. Her question is when is the deadline for those letters? City administrator responded saying that there has been no deadline set.

Allen Bubb: Since Arch Street was mentioned during the council meeting for improvement Mr. Bubb figured now would be a good time to bring up the topic of the railroad crossing on Arch Street for improvement, because it is one of the most dangerous railroad crossing signals in Sunbury. It is very hard to see anything coming from the South, and Mr. Bubb feels that the railroad crossing should be looked at when doing Arch Street.

The next city council meeting will be held on August 9th, 2021 at 6:15 pm.

There being no further business to discuss the meeting was adjourned at 7:53 p.m.

Respectfully submitted,

Alexander Rissinger,  
Administrative Assistant



FOUNDED JULY 4, 1772

**CITY OF SUNBURY**  
225 MARKET STREET  
SUNBURY, PENNSYLVANIA 17801  
www.sunburypa.org  
sunbury1@ptd.net

Mayor  
Kurt Karlovich

Council  
Joshua Brosious  
Richard Reichner  
Christopher Reis

**CITY OF SUNBURY**  
**Resolution – 2021-18**  
**Passed this 26<sup>th</sup> day of July, 2021**

*Whereas* the City Council of the City of Sunbury has the legal authority to declare properties a “Public Nuisance” pursuant to the Third Class City Code, 11 P.S. § 12320;

*Whereas* the property owners of the properties listed in Exhibit “A” and located in the City of Sunbury have received numerous citations, warnings, and correspondence from the City of Sunbury Code Office for failure to bring the property within the Uniform Construction Code standards;

*Whereas* the City Council takes this action by formally acting as a Board of Health pursuant to 11 P.S. § 12301.

Therefore, it is hereby resolved as follows:

1. The City Council of the City of Sunbury hereby acts as the Board of Health pursuant to 11 Pa.C.S.A. § 12301 in the adoption of this Resolution.
2. The City Council declares that the properties listed on Exhibit “A” attached hereto located in the City of Sunbury are in such a condition so as to be detrimental to the public health, and therefore pursuant to Third Class City Code, 11 P.S. § 12320, constitute Public Nuisances.
3. The Code Enforcement Office shall be designated to proceed with abatement of the public nuisance at this property with notice to be served on the property owners and all lienholders of the properties listed in Exhibit “A” attached hereto pursuant to the Third Class City Code, 11 P.S. §§ 12321 and 127A04.
4. The City of Sunbury and City of Sunbury Redevelopment Authority are authorized to proceed with eminent domain proceedings against any Public Nuisance property that is not abated by the owner following the provisions of 11 P.S. §§ 127A04, 127A05, and 127A06, and the Mayor is authorized to sign any and all necessary documents to facilitate the eminent domain proceedings.

Passed this 26<sup>th</sup> day of July, 2021.

ATTEST:

CITY OF SUNBURY

\_\_\_\_\_  
Jolinn Barner, City Clerk

\_\_\_\_\_  
Kurt Karlovich, Mayor

**EXHIBIT "A"****Properties Declared Public Nuisance Properties  
pursuant to the Third Class City Code, 11 P.S. § 12320**

1. 125-127 Church Street, Sunbury, PA 17801
2. 244 N. 12<sup>th</sup> Street, Sunbury, PA 17801
3. 351 S. 4<sup>th</sup> Street, Sunbury, PA 17801
4. 618 Reagan Street, Sunbury, PA 17801
5. 1056 Reagan Street, Sunbury, PA 17801



FOUNDED JULY 4, 1772

**CITY OF SUNBURY**  
225 MARKET STREET  
SUNBURY, PENNSYLVANIA 17801  
www.sunburypa.org  
sunbury1@ptd.net

Mayor  
Kurt Karlovich

Council  
Joshua Brosious  
Richard Reichner  
Christopher Reis

**CITY OF SUNBURY**  
**Resolution – 2021-19**  
**Passed this 26<sup>th</sup> day of July, 2021**

*Whereas* the City Council of the City of Sunbury has the legal authority to declare properties a “Public Nuisance” pursuant to the Third Class City Code, 11 P.S. § 12320;

*Whereas* the property located at 129 N. 11<sup>th</sup> Street, Sunbury, PA 17801 was declared a public nuisance property on August 27, 2018;

*Whereas* the property owner of 129 N. 11<sup>th</sup> Street, Sunbury, PA 17801 has actively worked with the City of Sunbury Code Enforcement Office to bring this property up to code within the Uniform Construction Code standards;

*Whereas* the City of Sunbury and City of Sunbury Redevelopment Authority would like to recognize that the property located at 129 N. 11<sup>th</sup> Street, Sunbury, PA 17801 has successfully completed the requirements to be removed from the public nuisance list and should be seen as a success story for the City of Sunbury’s Blighted Property Program; and

*Whereas* the City Council takes this action by formally acting as a Board of Health pursuant to 11 P.S. § 12301.

Therefore, it is hereby resolved as follows:

1. The City Council of the City of Sunbury hereby acts as the Board of Health pursuant to 11 Pa.C.S.A. § 12301 in the adoption of this Resolution; and
2. The City Council declares that the property located at 129 N. 11<sup>th</sup> Street, Sunbury, PA 17801 is no longer a public nuisance property.

Passed this 26<sup>th</sup> day of July, 2021.

ATTEST:

CITY OF SUNBURY

\_\_\_\_\_  
Jolinn Barner, City Clerk

\_\_\_\_\_  
Kurt Karlovich, Mayor



FOUNDED JULY 4, 1772

CITY OF SUNBURY  
225 MARKET STREET  
SUNBURY, PENNSYLVANIA 17801  
www.sunburypa.org  
sunbury1@ptd.net

Mayor  
Kurt Karlovich

Council  
Joshua Brosious  
Richard Reichner  
Christopher Reis

CITY OF SUNBURY  
Resolution – 2021-20  
Passed this 26<sup>th</sup> day of July, 2021

*Whereas* the City Council of the City of Sunbury has the legal authority to declare properties a "Public Nuisance" pursuant to the Third Class City Code, 11 P.S. § 12320;

*Whereas* the property owners of certain properties previously designated as public nuisance properties have been put on notice to bring the property within the Uniform Construction Code standards;

*Whereas* the City Council wishes to maintain a current list of these properties to improve coordination with the City of Sunbury Code Office, Sunbury Redevelopment Authority, Sunbury Police Department, and the property owners to best assist addressing the code issues at these properties;

*Whereas* the City Council wishes to declare that the properties located in the City of Sunbury and listed in Exhibit "A" attached hereto represent the current public nuisance property list as of the date of this Resolution;

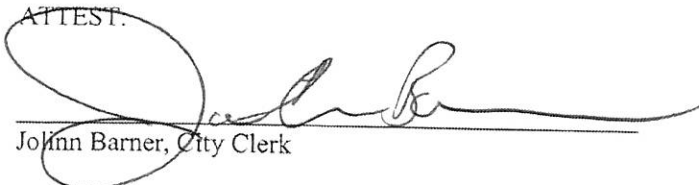
*Whereas* the City Council takes this action by formally acting as a Board of Health pursuant to 11 P.S. § 12301.

Therefore, it is hereby resolved as follows:


1. The City Council hereby acts as the Board of Health in the adoption of this Resolution.
2. The City Council declares that the properties located in the City of Sunbury and listed on Exhibit "A" attached hereto constitute Public Nuisances pursuant to Third Class City Code, 11 P.S. § 12320 and comprise the City's Public Nuisance Property list as of this date.
3. The Code Enforcement Office shall be designated to proceed with abatement of the public nuisance at this property with notice to be served on the property owners and all lienholders of the properties listed in Exhibit "A" attached hereto pursuant to the Third Class City Code, 11 P.S. §§ 12321 and 127A04.
4. The City of Sunbury and City of Sunbury Redevelopment Authority are authorized to proceed with eminent domain proceedings against any Public Nuisance property that is not abated by the owner following the provisions of 11 P.S. §§ 127A04, 127A05, and 127A06, and the Mayor is authorized to sign any and all necessary documents to facilitate the eminent domain proceedings.

Passed this 26<sup>th</sup> day of July, 2021.

ATTEST:

  
John Barner, City Clerk

CITY OF SUNBURY

  
Kurt Karlovich, Mayor

The heart of the Susquehanna River

**EXHIBIT "A"**  
**City of Sunbury Current Public Nuisance Properties List**  
**pursuant to the Third Class City Code, 11 P.S. § 12320**  
**(Last revised: July 26, 2021)**

1. 102-104 S. 11<sup>th</sup> Street, Sunbury, PA 17801
2. 111-113 S. 3<sup>rd</sup> Street, Sunbury, PA 17801
3. 125-127 Church Street, Sunbury, PA 17801
4. 149-151-155 Race Street, Sunbury, PA 17801
5. 154-156 N. 4<sup>th</sup> Street, Sunbury, PA 17801
6. 202 N. 11<sup>th</sup> Street, Sunbury, PA 17801
7. 244-246 Church Street, Sunbury, PA 17801
8. 244 N. 12<sup>th</sup> Street, Sunbury, PA 17801
9. 245-247 Penn Street, Sunbury, PA 17801
10. 321 Chestnut Street, Sunbury, PA 17801
11. 341-343 Pennsylvania Avenue, Sunbury, PA 17801
12. 347 S. 4<sup>th</sup> Street, Sunbury, PA 17801
13. 351 S. 4<sup>th</sup> Street, Sunbury, PA 17801
14. 416-418 S. 4<sup>th</sup> Street, Sunbury, PA 17801
15. 420-422 Chestnut Street, Sunbury, PA 17801
16. 439 Rear N. 2<sup>nd</sup> Street, Sunbury, PA 17801
17. 446 Market Street, Sunbury, PA 17801
18. 457 N. 2<sup>nd</sup> Street, Sunbury, PA 17801
19. 460 Arch Street, Sunbury, PA 17801  
(otherwise known as "Arch and 5<sup>th</sup> Street")
20. 514 N. 7<sup>th</sup> Street, Sunbury, PA 17801
21. 537 Reagan Street, Sunbury, PA 17801
22. 539 Reagan Street, Sunbury, PA 17801
23. 616 S. Front Street, Sunbury, PA 17801
24. 618 N. 5<sup>th</sup> Street, Sunbury, PA 17801
25. 618 Reagan Street, Sunbury, PA 17801
26. 630 Susquehanna Avenue, Sunbury, PA 17801
27. 730 Catawissa Avenue, Sunbury, PA 17801
28. 737-739 Market Street, Sunbury, PA 17801
29. 813 N. 5<sup>th</sup> Street, Sunbury, PA 17801
30. 877-879 S. 2<sup>nd</sup> Street, Sunbury, PA 17801
31. 964 S. Front Street, Sunbury, PA 17801
32. 1021 Penn Street, Sunbury, PA 17801
33. 1025 Reagan Street, Sunbury, PA 17801
34. 1034-1036 Edison Avenue, Sunbury, PA 17801
35. 1038 E. Chestnut Street, Sunbury, PA 17801
36. 1040 Susquehanna Avenue, Sunbury, PA 17801
37. 1056 Reagan Street, Sunbury, PA 17801
38. 1122 East Chestnut Street, Sunbury, PA 17801
39. 1126-1128 Miller Street, Sunbury, PA 17801
40. 1249 Market Street, Sunbury, PA 17801
41. 1253 Highland Avenue, Sunbury, PA 17801

The Heart of the Susquehanna river



**JOHN R. BAKOWICZ, P.E., P.L.S.**  
*Consulting Engineer*

**162 Farview Avenue  
Sunbury, PA 17801**

**Phone: (570) 286- 8167  
(Office & Cell)**

**E-mail: n14fp@ptd.net**

**Fax: (800) 901 - 6131**

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**SENT BY EMAIL TO CITY CLERK 06-30-2021**

June 30, 2021

City Of Sunbury  
225 Market St.  
Sunbury, PA 17801

**ATTENTION: Mayor And Sunbury City Council**

**RE City Engineer Retirement/Professional Services  
Contract Termination As City Engineer**

Gentlemen:

Please regard this as written notice that I will retire in my position as City Engineer for the City of Sunbury; hence, I and am terminating my professional services contract with the city on July 31, 2021, close of business.

After July 31, 2021, if City Council desires me to complete my engineering review and report of a proposed land development plan about to be submitted, or transition professional services before the next city engineer is appointed and for a period of time after the new City Engineer is appointed, I am open to assist City Council in those activities beyond July 31, 2021 at my current hourly rate plus expenses as a consulting engineer for those limited services as authorized by City Council. Please contact me if interested.

Thanks to all who have helped me to provide City Engineer services to the City.

Sincerely,



John R Bakowicz. PE, PLS

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