

CITY COUNCIL
Sunbury PA 17801
July 12th, 2021
6:15 pm

A regularly scheduled meeting of the Council of the City of Sunbury was called to order by video/teleconference with the Honorable Mayor Karlovich, presiding. There was a quorum with the following in attendance:

Richard L. Reichner, Director of Accounts and Finance
Christopher Reis, Director of Public Safety
Joshua Brosious, Director of Public Works
James R. Eister, Director of Parks, Recreation and Public Buildings

Other City officials in attendance:

Jolinn Barner, City Clerk
Derrick Backer, City Administrator
Bradley Hare, Chief of Police
Jerome Alex, City Controller
Kevin Troup, City Treasurer

Visitors present: 21

A moment of silent reflection was held prior to the beginning of the meeting.

Adjourn Meeting

Mayor Karlovich adjourned the meeting at 6:16pm for Budget Modification.

Meeting Called to Order

Mayor Karlovich called the meeting to order at 6:18pm.

APPROVAL OF MINUTES AND REPORTS

The Minutes of May 10th, 14th, 21st, 24th, June 16th, 28th, 2021 and reports of the Treasurer, Engineer, and Code Office. Reports are in the City Clerk's office for review. Minutes will be posted at sunburypa.org. – Mayor Karlovich motioned to approve the minutes and reports. Second Reichner. Unanimous vote.

PUBLIC COMMENT/AGENDA ITEMS

Mayor Karlovich asked for public comment on agenda items. There were no public comments.

SEDA – COG

Procurement Policy for 2021 CDBG and HOME Programs

Councilman Eister made the motion to accept the procurement policy for 2021 CDBG and HOME Program. Second Karlovich. Unanimous vote.

CDBG 2021 Project Summary List

Mayor Karlovich made the motion to accept the CDBG 2021 project summary list. Second Reis. Unanimous vote.

2020 Modification Certificate

Councilman Eister made the motion to accept the 2020 modification. Second Reichner. Unanimous vote (See attached).

2020 PSA Amendment to remove ER and DRBA fees from Both projects that were taken out of 2020

Councilman Reichner made the motion to accept the 2020 PSA amendment to remove ER and DRBA fees from both projects that were taken out of 2020. Second Brosious. Unanimous vote.

250th Heart and Heritage Update (Presentation)

Chairperson Jody Ocker and other members of the committee gave a list of events that will be happening during the 250th Heart and Heritage. The committee also gave updates as to what is in the planning process and what is finalized for the event.

Police Building Construction Project

Mayor Karlovich made the motion to approve change orders #17, 18, and 19. Second Eister. Unanimous vote (See attached).

UNFINISHED BUSINESS

Leadership Susquehanna Valley Nonprofit Leadership Opportunities Update

Mayor Karlovich wanted to announce that the City Clerk received a full scholarship.

S.W.E.E.P Update and S.W.E.E.P Funding

Councilman Reis made the motion to amend the application submitted to the Degenstein Foundation to fit the current needs of the project. Second Karlovich. Unanimous vote.

NEW BUSINESS

Presentation from Brian Habermehl – Director of Self Advocates for ARC Susquehanna Valley

Mr. Habermehl gave a presentation on Disability Pride Month and why it is important.

Proclamation – Disability Pride Month July

Mayor Karlovich made the motion to accept the proclamation. Second Reis. Yes – Karlovich, Reichner, Reis, Brosious. Abstain – Brosious. (See attached)

Mrs. Rosancrans made an announcement that the Santa House will be handicap accessible this year.

Contract Between the City and EADS Group for bicycle and pedestrian audit

Councilman Reis made the motion to accept the contract. Second Brosious. Unanimous vote.

Road Closure Fire Fighter Memorial Service and Sunbury Fire Police Halloween Parade

Councilman Brosious made the motion to accept the two road closures. Second Karlovich. Unanimous vote.

Diversity Liaison Ordinance 1st Reading

Mayor Karlovich made the motion to table the Diversity Liaison Ordinance. Second Reichner. Unanimous vote.

Resolution for Open Containers within City of Sunbury

Councilman Reis made the motion to accept the resolution. Second Karlovich. Unanimous vote. (See attached)

Resolution to Create Committee to Research Alternative Forms of Government

Councilman Reis made the motion to accept the resolution. Second Eister. Unanimous vote. (See attached)

APPROVAL TO PAY INVOICES

Councilman Reichner moved to approve to Pay Invoices/Vouchers General Fund - \$115,395.77 and Liquid Fuels Fund - \$1,083.35 Second Brosious. Unanimous vote.

Tax Exoneration

Councilman Reichner moved to accept the tax exoneration of \$1,093.00. Second Eister. Unanimous vote.

Discussion

There was discussion regarding the following topics between council and public officials.

- Redevelopment Authority
- City Engineer (Code)
- IT Services for City
- Grants Update

Announcements

Mayor Karlovich had no announcements.

Pre-Submitted Audience Comment

There were no Pre-Submitted Comments

In Person

Francis Scarcella: Mr. Scarcella asked if the city is planning on going after the money that is owed from the grant writer. City Solicitor responded that an executive session will be held to discuss the grant writer. Mr. Scarcella then asked what are the plans for the American Rescue Funds. City administrator responded saying that the final report on what they can be used for has not come out. Mr. Scarcella asked if the city has looked into a text message system for storms, road closures, etc. City administrator responded that they are still looking into a system.

Dave Wipple: Mr. Wipple wanted to thank Jolinn, because he came in with some complaints in the 5 ward neighborhood and they were taken care of within 2 days. Mr. Wipple wanted to know why it became an issue in the first place, because a tree in front of a stop sign will continue to grow. Mr. Wipple said that people on the 1100 -1200 block of Edison Ave are still waiting for signs to be put up regarding street sweeping.

Sandra Heim: Ms. Heim wanted to bring to council's attention that fireworks were being sent off on the alleyway next to the library. At 9:38 she called the Sunbury Police to bring it to their attention. The police drove by and did not do anything. Ms. Heim called the police again, because the fireworks resumed. The police then spoke with Ms. Heim that night and mentioned to her that they told the people lighting the fireworks move to an open spot down the street. Ms. Heim then told the police that night of the incident that they were breaking city ordinance, and the police responded that they were too many people lighting off fireworks that they could not arrest them all according to Ms. Heim. Later that night Ms. Heim's Husband noticed that the garage was on fire due to the fireworks. Ms. Heim wants to know why the Sunbury Police Dept. doesn't respond to fireworks calls as something other than a nuisance call? Why did the officer tell the people to move to an open spot by the library? The fire at her house was very minimal, but what would have happened if it landed on the roof? Is city council waiting till someone gets hurt or worse before making the police enforce the laws? Ms. Heim said that for two years they have not been able to celebrate because it is too dangerous at her house and there is still debris from the fireworks in her neighborhood. Ms. Heim also mentioned that her daughter put a RTK in on July 6th and got denied with no response. Ms. Heim said this all could have been avoided if the Sunbury Police would have just told the people shooting off the fireworks to stop because it is illegal. Chief Hare responded with all the calls that the two officers responded to during a six-hour time period, which was 17 calls. Chief Hare explained that unless the officers actually see them light off the fireworks can be hard to prosecute them. Chief Hare mentioned she was told that the RTK was denied due to it being an open investigation. Ms. Heim the asked why the city would only have two officers on duty?

The next city council meeting will be held on July 26th, 2021 at 6:15 pm in person only.

There being no further business to discuss the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Alexander Rissinger,
Administrative Assistant

BUDGET MODIFICATION #2 CERTIFICATION

**CITY OF SUNBURY
FFY 2020
CONTRACT NUMBER C00075763**

At the regular meeting of the Sunbury City Council held on July 12, 2021, Council elected to modify their FFY 2020 Community Development Block Grant program and have approved the submittal of a budget modification to the Pennsylvania Department of Community and Economic Development. The details of the budget modification are provided below:

FFY 2020 CDBG:

Sunbury Wetland Ecological and Educational Park:

Current Budget:	\$58,000.00
Change:	<u>(\$58,000.00)</u>
Modified Budget:	\$0.00

Reagan Street Flood Mitigation:

Current Budget:	\$209,843.00
Change:	<u>\$58,000.00</u>
Modified Budget:	\$267,843.00

I, Derrick Backer, City Manager, do hereby certify that the action outlined above was approved by the City Council at the regular meeting on the date aforementioned. The official motion reflecting this action will become part of the minutes of said meeting.

Derrick Backer, City Manager





Hepco Construction Inc.
62 H & S Drive
Selinsgrove, PA 17870
570-374-0381

Date: 7/9/2021
PCO # 17

Attn: STROSSER BAER ARCHITECTS LLC
309 N FIFTH STREET
DANVILLE, PA 17821

Project: 21-07 / Sunbury Police Station
337 Arch Street
Sunbury, PA 17801

Credit for Sanitary Line Connections

Credit due to changes in sanitary line tie-in locations

MASS EXCAVATION	WATSON EXCAVATING, INC.	SUBCONTRACTORS	-2,677.50
PLUMBING	MENCO MECHANICAL	SUBCONTRACTORS	-573.00
Cost Type			Amount
	SUBCONTRACTORS		-3,250.50

Total For Change Order

-3,250.50

Approved By: STROSSER BAER ARCHITECTS LLC

Signed: _____

Date: _____

Submitted By: Hepco Construction Inc.

Signed: 

Date: July 9, 2021



Hepco Construction Inc.
62 H & S Drive
Selinsgrove, PA 17870
570-374-0381

Date: 7/9/2021
PCO # 18

Attn: STROSSER BAER ARCHITECTS LLC
309 N FIFTH STREET
DANVILLE, PA 17821

Project: 21-07 / Sunbury Police Station
337 Arch Street
Sunbury, PA 17801

Electrical Credit as per 6/23/21 meeting

Agreed upon electrical item credits due to scope overlap
(Electrical Sub & City)

ELECTRIC SUB	STOVERS ELECTRIC	SUBCONTRACTORS	-601.00
Cost Type			Amount
SUBCONTRACTORS			-601.00

Total For Change Order -601.00

Approved By: STROSSER BAER ARCHITECTS LLC

Signed: _____

Date: _____

Submitted By: Hepco Construction Inc.

Signed: 

Date: July 9, 2021



Hepco Construction Inc.
62 H & S Drive
Selinsgrove, PA 17870
570-374-0381

Date: 7/9/2021
PCO # 19

Attn: STROSSER BAER ARCHITECTS LLC
309 N FIFTH STREET
DANVILLE, PA 17821

Project: 21-07 / Sunbury Police Station
337 Arch Street
Sunbury, PA 17801

Add Wall Cabinets & Countertop to Evidence Processing

Add approx. 13'-5" of laminate wall cabinets & laminate countertop as per sketch SK.6 dated 7/8/21 from SBA Architects

Cost Type	Amount
MILLWORK	2,485.00
TRU-BILT LUMBER CO	
SUBCONTRACTORS	2,485.00
Hepco 10.00% OHP	249.00

Total For Change Order


2,734.00

Approved By: STROSSER BAER ARCHITECTS LLC

Signed: _____

Date: _____

Submitted By: Hepco Construction Inc.

Signed: 

Date: July 9, 2021

CITY OF SUNBURY

PROCLAMATION

WHEREAS, *Disability Pride Month coincides with the 31st anniversary of the passing of the Americans with Disabilities Act of 1990 and offers an opportunity to celebrate and strengthen the pride, power, and unity of people with disabilities, their families and allies; and*

WHEREAS, *President H.W. Bush signed the Americans with Disabilities Act into law on July 26, 1990 to ensure the civil rights of people with disabilities by establishing a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities, and since signed into law it has expanded opportunities for Americans with disabilities by reducing barriers, changing perceptions, and increasing full participation in community life; and*

WHEREAS, *the Americans with Disabilities Act prevents discrimination based on disability, requires that employers provide reasonable accommodations, ensures that local government facilities and public accommodations meet accessibility requirements; and*

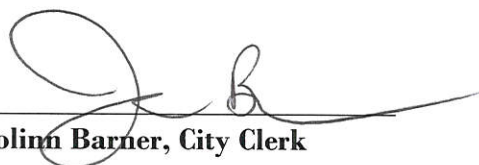
WHEREAS, *Disability Pride Month enables people with disabilities to redefine their identity with self-worth, serves as a tool to tackle ableism, bias, and discrimination, and reshapes false negative perceptions of individuals with disabilities as people with value, talents, and significance; and*

NOW THEREFORE, *be it resolved that I, Kurt Karlovich, being Mayor of the City of Sunbury, County of Northumberland, Commonwealth of Pennsylvania, on behalf of Sunbury City Council Members, do hereby proclaim July 2021 as Disability Pride Month.*



Kurt M. Karlovich, Mayor
07/12/2021

ATTEST:



Jolinn Barner, City Clerk



**RESOLUTION
OPEN CONTAINERS - ALCOHOL**

2021-16

WHEREAS, it is the intention of the Sunbury City Council to promote business in the City of Sunbury by and through the continued allowance of open containers of alcohol within the City limits; and,

WHEREAS, it is the intention of the Sunbury City Council that said Open Container policy shall not apply to City-owned parcels of real property, with the exception of Cameron Park and the Riverfront area (where open containers of alcohol shall be allowed), without a permit granting a special exception relative to other City-owned areas for specified events, due to the intention of the City to keep alcoholic drinks away from minors using its public playgrounds, ballfields, etc.; and,

WHEREAS, nothing in this Resolution shall overrule or allow any violations of local, state, or federal laws in relation to the use of alcohol, including, but not limited to, the use of alcohol while driving, being drunk in public, use of alcohol by minors, etc.

NOW, THEREFORE, BE IT RESOLVED:

Open containers of alcohol are allowed within the limits of the City of Sunbury, with the following exceptions:

- a. No open containers of alcohol shall be allowed in or on City-owned property, with the exception of Cameron Park and the Riverfront area, without a permit granting a special exception relative to other City-owned areas for specified events.
- b. Nothing in this Resolution shall overrule or allow any violations of local, state, or federal laws in relation to the use of alcohol, including, but not limited to, the use of alcohol while driving, being drunk in public, use of alcohol by minors, etc.
- b. No alcohol shall be consumed from glass containers in public areas.

Passed this 12th day of July 2021 and set to expire on the 31st day of October 2021.

Kurt Karlovich, Mayor

ATTEST:

Jolinn Barner, City Clerk

RESOLUTION

2021-17

WHEREAS, it is the intention of the Sunbury City Council to create an ad hoc committee for the purpose of researching alternative forms of government relative to the City of Sunbury; and,

WHEREAS, it is the intention of the Sunbury City Council that said committee be comprised of five (5) individuals, two (2) of which shall be either City Councilman or a City Councilwoman and the City Administrator, and three (3) of which shall be citizens of the City of Sunbury appointed by City Council; and,

WHEREAS, it is the intention of the Sunbury City Council that said committee, after researching alternative forms of government relative and available to the City of Sunbury shall prepare and report and recommendation(s) regarding the same, which report and recommendation(s) will be presented to City Council for consideration thereby.

NOW, THEREFORE, BE IT RESOLVED:

1. The Sunbury City Council shall create an ad hoc committee for the purpose of researching alternative forms of government relative to the City of Sunbury.
2. Said committee be comprised of five (5) individuals, two (2) of which shall be either City Councilman or a City Councilwoman and the City Administrator, and three (3) of which shall be citizens of the City of Sunbury appointed by City Council.
3. Said committee, after researching alternative forms of government relative and available to the City of Sunbury shall prepare and report and recommendation(s) regarding the same, which report and recommendation(s) will be presented to City Council for consideration thereby.

Passed this 12th day of July 2021.

Kurt Karlovich, Mayor

ATTEST:

Jolinn Barner, City Clerk