



FOUNDED JULY 4, 1772

225 MARKET STREET
SUNBURY, PENNSYLVANIA 17801
WWW.SUNBURYPA.ORG
JBARNER@SUNBURYPA.ORG
570-286-7820

KURT KARLOVICH
COUNCIL
JOSHUA BROSIOWS
RICHARD L. REICHNER
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JAMES R. EISTER

Resolution 2021-30

CITY OF SUNBURY Rules for Public Comment at City Council Meetings

City Council Members want to hear from members of the public who exercise their freedom of speech by providing multiple fair and orderly opportunities for public comment at city council meetings.

Regular scheduled Council meetings are open to the public. They occur each month on the second and fourth Monday at 6:15PM at 225 Market Street, Sunbury PA. (or otherwise advertised or posted)

- A. The purpose of public comment is to allow an opportunity for the speaker to provide information and input on topics for City Council. It is not an opportunity for members of the public to question Sunbury officials or city personnel. It is not a debate and public comment speakers should not expect a back-and-forth exchange. Any questions raised by a speaker do not have to be answered. The issue or topic of comment may be designated to a Council Member or City Department for appropriate follow-up by the presiding officer.
- B. Speakers will be limited to 3 minutes during public comment periods. The presiding officer has the discretion to allow the speaker to continue beyond the allotted time or may ask the speaker to summarize or conclude his or her comment.
- C. If a group of people wish to comment on the same issue and or topic, they are asked to select a spokesperson to speak on behalf of the group or organization.
- D. Members of the public may request permission to speak at a council meeting by either:
 1. Contacting the Sunbury Mayors Office at 570-286-7820, by noon, on the day of any council meeting.
 2. Attending the meeting in-person and completing the visitor attendance card and submitting it to the City Clerk prior to the meeting being called to order, or
 3. Requesting to speak when the presiding officer announces the two public comment periods during the meeting and acknowledges the requester. Members of the public requesting to speak will be asked to provide their name, municipality of residence, and topic of comment to the City Clerk for the meeting record.
- E. There are two public comment periods on the agenda of each City Council meeting.
 1. The first public comment period provides an opportunity for members of the public to comment on agenda items only prior to legislative action being taken by City Council. Speakers shall make every attempt to keep their comments concise and focused upon the item under consideration.
 2. The second public comment period is held at the end of all official action as listed on the meeting agenda and is reserved for any additional comments.



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- F. Public comments will not be accepted outside of the designated public comment periods during city council meetings. Members of the audience, visitors or speakers are not permitted to interrupt official legislative deliberation.
- G. Public comments should be limited to subjects effecting and/or relevant to the City of Sunbury.
- H. Unauthorized documentation will not be accepted from visitors or members of the audience by city council during any council meeting unless it has been previously submitted to the City Clerk and approved for submission. Documentation should be received by noon on the Friday before the council meeting and approved by the City Clerk.
- I. Proper decorum must be observed by all who are present in the meeting chambers. Visitors and speakers shall refrain from any discriminatory or inappropriate comments or actions, abusive, profane, disruptive outbursts, threats, or other conduct that disrupts or interferes with the orderly conduct of city business during the meeting.
- J. If proper decorum is not observed, the presiding officer will call the violator out of order. If the out of order action continues, it may constitute removal from the meeting.

Passed this 27th day of September 2021

Attest:



Jolinn Barer, City Clerk



Kurt Karlovich, Mayor