**City of Sunbury**

Vendor Application

Sunbury Celebration 2025

Name of Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Specify Item(s) for Sale: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Circle One**

Business for Profit: Fee $200.00 Non-Profit: Fee $100.00

**Stand Description (Circle one):** Tent Trailer Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Do you need City electricity Friday Night? Yes or No**

1 outlet in City’s electrical box costs $20, additional outlets will be $20 each

Total of \_\_\_\_\_\_ outlet(s) needed. Total Amount due of $\_\_\_\_\_\_\_\_\_\_\_

**Do you need City electricity Saturday Night? Yes or No**

1 outlet in City’s electrical box costs $20, additional outlets will be $20 each

Total of \_\_\_\_\_\_ outlet(s) needed. Total Amount due of $\_\_\_\_\_\_\_\_\_\_\_

**Total Amount Due $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Make checks payable to the City of Sunbury – Sunbury Celebration “2025”

* Please sign the application form and return with payment to: City of Sunbury, Sunbury Celebration “2025”, 225 Market Street, Sunbury, PA 17801.
* Provide a Certificate of Insurance with the City of Sunbury as an additional insured; or signed waiver.
* If you are a food vendor a ServSafe Certificate must be attached to application.

I hereby waive and release all rights and claims for damages I may have against the City of Sunbury and its employees for any injuries, damages, and/or losses suffered by anyone associated with this rental before, during, and/or after the event.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Waiver of Liability and Letter of Indemnity

In consideration of the use of event space designated for vendors by the City of Sunbury (“City”) the undersigned (“Vendor”) hereby agrees to release the City, its officers, members, employees and agents, event sponsors, and directors from all claims whatsoever by vendor arising from or related to vendor’s space.

Vendor further agrees to hold harmless, to defend and indemnify, dollar for dollar including, but not limited to costs of defense and counsel fees, the City, its officers, employees and agents, event sponsors, directors, against any and all liability, law suits, claims, summons, causes of action or things whatsoever, whether for damages, fines, or any other type of relief whatsoever, that may be brought against anyone associated with the event, by any party whatsoever, arising from or related to vendor’s activities, products, acts or omissions, whether negligent or non-negligent of vendor’s directors, officers, employees or agents.

Agreed to and accepted by:

Vendor/Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name of Person/Owner/Agent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Person/Owner/Agent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Keep copy for your records