**City of Sunbury Application for Private Use of Keithan’s Garden**

Today’s Date: Requested Facility (circle one): Gazebo Garden Event Date: Event Time:

All events are scheduled in 3 hour increments. For example, if your service is at 1:00pm then the area will be available from 12:00pm until 3:00pm.

The amount of $250.00 is required to use the garden. $50.00 must be submitted with application and the remaining $200.00 must be paid at least 4 weeks before event.

Event Type (circle one): Wedding Other Event

Name: Address: City, State, Zip: Telephone: Cellphone:

I hereby waive and release all rights and claims for damages I may have against the City of Sunbury and it’s employees for any injuries, damages, and/or losses suffered by anyone associated with this rental before, during, and/or after the event.

Name of Applicant

Keithan’s Garden is a non-smoking and alcohol-free facility.

**cityofsunburypa.org**